

**Local Board of Education Training Requirements**Please type (do not handwrite) all board members and the training they have received for FY2023 Save to a PDF and upload into the application

Board Member Name	Type of Training (Whole Board Governance Training, Workshop, New Board Member Training, etc.)	Title of Program	Name(s) of Instructors	Date of Training & Hours received
Chairman Don Dycus Total 12 Hours	System-Wide LSGT Training	LSGT Training	Dr. Lynn Plunkett	11/18/2022 3 hours
	GSBA Annual Conference Virtually	Pre-Conference Legal Workshop - Virtual	Harbin & Hartley	11/30/2022 6 hours
	Whole Board Training	Whole Board Training	Dr. Brian Ottott	1/31/2023 3 hours
Vice Chair David Moeller Total 13 Hours	System-Wide LSGT Training	LSGT Training	Dr. Lynn Plunkett	11/18/2022 3 hours
	GSBA Annual Conference Virtually	Pre-Conference Legal Workshop - Virtual	Harbin & Hartley	11/30/2022 6 hours
	Whole Board Training	Whole Board Training	Dr. Brian Ottott	1/31/2023 3 hours
	Catoosa County Public Schools Finance Training		Catoosa County Public Schools Director Austin Carter	3/7/2023 1 Hour
Board Member Gloria Hunt Total 12 Hours	System-Wide LSGT Training	LSGT Training	Dr. Lynn Plunkett	11/18/2022 3 hours
	GSBA Annual Conference Virtually	Pre-Conference Legal Workshop - Virtual	Harbin & Hartley	11/30/2022 6 hours
	Whole Board Training	Whole Board Training	Dr. Brian Ottott	1/31/2023 3 hours
Board Member Suzan Gibson	System-Wide LSGT Training	LSGT Training	Dr. Lynn Plunkett	11/18/2022

Total 12 Hours				3 hours
	GSBA Annual Conference Virtually	Pre-Conference Legal Workshop - Virtual	Harbin & Hartley	11/30/2022 6 hours
	Whole Board Training	Whole Board Training	Dr. Brian Ottott	1/31/2023 3 hours
RETIRED Board Member Jack Sims-Total 3 Hours	System-Wide LSGT Training	LSGT Training	Dr. Lynn Plunkett	11/18/2022 3 hours
New Board Member Jerry Jeffers-Total 25 Hours	System-Wide LSGT Training	LSGT Training	Dr. Lynn Plunkett	11/18/2022 3 hours
	New School Board Member Orientation	WE BELIEVE IN PUBLIC EDUCATION	GSBA sponsored training	11/15-16/2022 12 Hours
	GSBA Annual Conference Virtually	Pre-Conference Legal Workshop - Virtual		11/30/2022 6 hours
	Whole Board Training	Whole Board Training	Dr. Brian Ottott	1/31/2023 3 hours
	Catoosa County Public Schools Finance Training	Board Financial Training	Catoosa County Public Schools Director Austin Carter	3/7/2023 1 Hour

## **Local Board Of Education Training Requirements**

## **Chairman Don Dycus: Total 12 Hours of Training**

3 Hours, LSGT Training with Lynn Plunkett

6 Hours, GSBA Annual Conference Virtually

3 Hours, Whole Board Training

## Vice Chair, David Moeller: Total 13 Hours of Training

3 Hours, LSGT Training with Lynn Plunkett

6 Hours, GSBA Annual Conference Virtually

3 Hours, Whole Board Training

1 Hour, Finance Training

## **Board Member Gloria Hunt: Total 12 Hours of Training**

3 Hours, LSGT Training with Lynn Plunkett

6 Hours, GSBA Annual Conference Virtually

3 Hours, Whole Board Training

## **Board Member Suzan Gibson: Total 12 Hours of Training**

3 Hours, LSGT Training with Lynn Plunkett

6 Hours, GSBA Annual Conference Virtually

3 Hours, Whole Board Training

## **Board Member Jack Sims: Total 3 Hours of Training**

Retired December 2022 - 3 Hours, LSGT Training with Lynn Plunkett

## New Board Member Jerry Jeffers: Total 25 Hours of Training

3 Hours, LSGT Training with Lynn Plunkett

6 Hours, GSBA Annual Conference Virtually

3 Hours, Whole Board Training

12 Hours, New School Board Member Orientation

1 Hour, Finance Training



Every child, every day, without exception.

## Catoosa County Board of Education NORMS/PROTOCOLS

The Catoosa County Board of Education and Superintendent comprise the governance team for our district. We are committed to working together to provide strategic leadership and direction for the district that sets high expectations for student achievement and student success in college, career, and civic life.

The following commitments, "norms", and protocols shall guide the Board and Superintendent in their work.

The governance team agrees to: Operate in a manner that reflects-

- Trust
- Integrity
- Positive Communication
- · Hard Work
- Respect
- Equity (All Students Matter)
- Consistency
- Accountability
- Excellence
- Honesty

### Governance Roles and Responsibilities

The governance team agrees to:

- Operate with the understanding that the school board and the superintendent have leadership roles that are interconnected but different
- Lead as a united team with the superintendent, each in their respective roles with strong collaboration and mutual trust
- Act as a policymaking body separate from the roles and responsibilities authorized to the superintendent
- Establish and follow its written policies, while continuing to annually study and review policies for effectiveness
- Commit to accountability and spend less time on operational issues and maximum time focused on board policies
- Fiscal accountability managing and aligning finances to meet the needs of strategic plan implementation

• Ensure the superintendent keeps the board members informed regarding personnel decisions for key positions in the district, which may involve an executive session prior to the board's vote on the Personnel Report at its regular monthly meeting

#### • Chief Executive Officer

The governance team agrees to:

- Designate the superintendent as chief executive officer fully delegating authority to provide educational leadership, manage daily operation and perform all duties assigned by law
- Operate as a governance team with the superintendent as a key member
- Establish the superintendent's annual performance goals jointly with the superintendent in alignment with the strategic plan and provide feedback to the superintendent annually via formative and summative evaluation procedures

#### Chain of Command

The governance team agrees that:

- · It will follow the chain of command and expect that staff will do the same
- The superintendent is responsible and accountable for the day to day operations with equity and consistency
- Issues and concerns received by the Board or individual members will be referred to the superintendent

### Decision Making Process

The governance team agrees to:

- Support decisions made by the Board and/or administrative team once a decision is made
- Support the majority decision

#### School Visits

The governance team agrees that:

- Board members are encouraged to visit schools and will arrange with the district or school administrators at least 24 hours in advance, unless they are invited directly by the school administration or district. If 24-hours-notice is not possible, board members will send a quick text to the superintendent so he/she can notify the appropriate staff
- All school visits will be conducted for an appropriate purpose

### • Communication

The governance team agrees to:

- Ongoing, transparent communication with community stakeholders while maintaining confidentiality regarding sensitive matters, including items discussed in executive sessions, and refraining from discussing the intentions of fellow board members
- Incorporate good, timely, open and constant communication
- Only utilize social media in a manner that adheres to all board policies, procedures and regulations
- All email communication will comply with the Georgia Open Record Act, O.C.G.A. § 50-18-70 et. seq. and the Georgia Open Meeting Act, O.C.G.A. § 50-14-01 et. seq.

### • Communication among Board Members/Superintendent

The governance team agrees to:

- Expect the superintendent to communicate with all board members regularly using selected modes
- Direct all stakeholders' questions, input or discussion to the superintendent
- When a board member has information or data to share with other board members and/or staff, board member will provide the information/data to the superintendent who will distribute to pertinent parties
- When all five board members receive emails from constituents, the board chair will reply all, include the superintendent on the thread, and inform the constituent that the superintendent will look in to the inquiry/request. If the superintendent and board are all copied on a constituent's email, then the superintendent will reply all in his/her response
- Requests for information from individual board members to the superintendent that will likely require considerable time and effort will be approved by a majority of the board

### • Communication with the Social Media:

The governance team agrees to:

- Use social media as a tool to promote positive and important news about the school district
- Board members will be positive and mindful of how their actions on social media reflect on the whole Board
- Board members will stay away from responding during a crisis and rely on the District social media sites to relay critical information
- Board members will not engage in an open forum in platforms such as Messenger or group chats, other than from the Superintendent
- Board members should treat each other with mutual respect and not denigrate one another on social media

### Communication with Staff

The governance team agrees that:

- There is an open line of communication between board members and the superintendent and board members may always contact the superintendent
- When board members have inquiries and/or concerns or have been notified of inquiries and/or concerns from stakeholders, they should refer the issue to the superintendent or his/her designee
- The superintendent is the only employee that reports directly to the Board of Education
- When Board members are approached with community/constituent/parent concerns, they may refer the issue to the Superintendent who may delegate to appropriate staff

### Self-Assessment

The governance team agrees to:

- Complete an annual governance team self-assessment aligned with the required eight domains
- Develop and implement action plans based on the self-assessment results
- Sign, annually, certification of individual and collective commitment of the Georgia State Standards for School Boards and the Code of Ethics

### • Strategic Planning

The governance team agrees to:

- Commit to a vision of high expectations for student achievement and quality instruction and define clear goals toward that vision
- Make sure the goals remain their district's top priorities and that nothing detracts from them
- Annually commit to support and report the action plans outlined in the district's strategic plan

#### Communication with the News Media

The governance team agrees to:

- Designate the board chair as the official spokesperson for the board when it pertains to matters of the board
- Embrace the superintendent or his/her designee as the official spokesperson for the school district
- A process to ensure that board members are kept informed of incidents, district positions and position statements

### Board Meetings

The governance team agrees to:

- Act and conduct the business of the school district before the public in a respectful and professional manner
- Conduct board meetings that provide a strong force for the public and other stakeholders in forming their view and perception about the effectiveness of the governance team
- Establish procedures to ensure that meetings are in accordance with local board policy and the open meetings law
- · Board members should use a Consent Agenda where appropriate
- Board members will conduct meetings in a respectful manner and agree to inform both the superintendent and each other of new business prior to each board meeting

#### • Board Governance

The governance team agrees to:

- Board members will not micromanage the superintendent
- Board members will follow the guidelines outlined in each of the Domains under Board of Education Policy BH: Board Code of Ethics

We, the Catoosa Board of Education and Superintendent, affirm the above protocols and commitments and affirm them as vital to the effective leadership and operation of our school district.

Don Dycus, Board Chairman

David Moeller, Vice-Chair

Jack Sims, Board Member

Gloria Hunt, Board Member

Suzan Gibson Board Member

Chance Nix. Superintendent

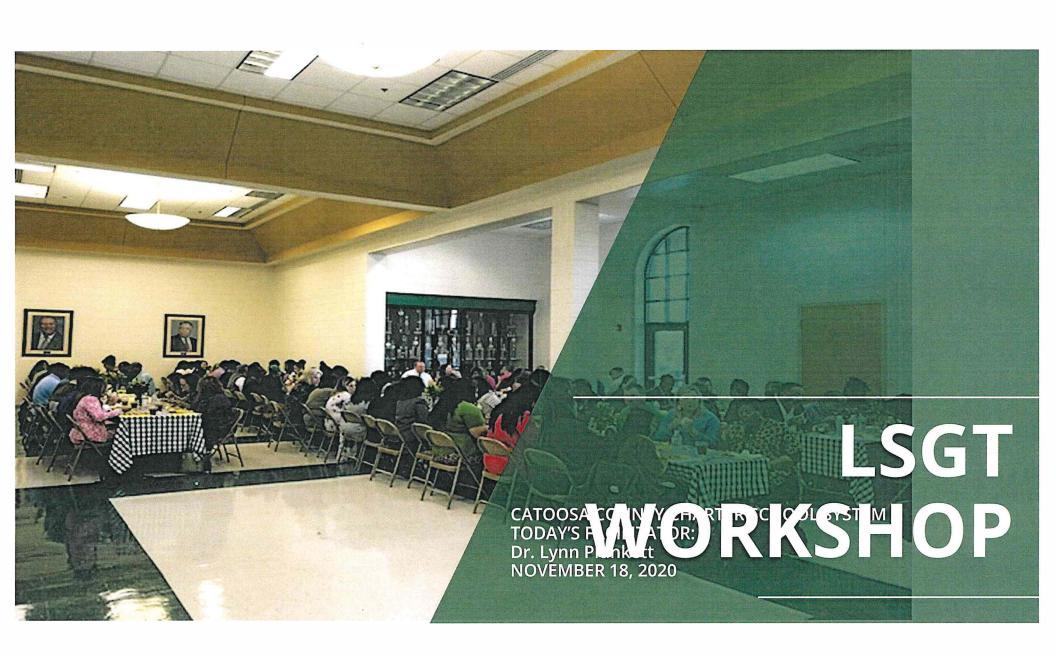
**Implementing Local School** Governance **Maximizing** Flexibility in Georgia Charter School **Systems** 





# Charter System Foundation

FLEXIBILITY
&
GOVERNANCE
TRAINING
November 18, 2020



## **AGENDA TOPICS**



- 1. WHAT IS EFFECTIVE GOVERNANCE FOR CHARTER SYSTEMS?
- 2. WHY DID CATOOSA COUNTY SCHOOL SYSTEM BECOME A CHARTER SYSTEM? (CHALLENGES)
- HOW HAS THE CHARTER SYSTEM STATUS IMPROVED OUR SCHOOL SYSTEM? (INNOVATIONS)
- 4. WHAT KINDS OF DECISIONS CAN THE SCHOOL GOVERNANCE TEAMS MAKE?
- 5. WHAT IS BROAD FLEXIBILITY AND HOW CAN A CHARTER SYSTEM USE IT TO BENEFIT STUDENTS?

# What is Effective Governance for Charter Systems?



## WHAT IS GOVERNANCE?

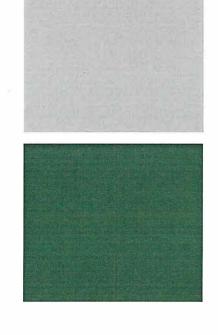
- A charter system must
- maximize school level governance and the involvement of parents, teachers, and community members in such governance
- grant decision-making authority in personnel decisions, financial decisions, curriculum and instruction, resource allocation, establishing and monitoring the achievement of school improvement goals, and school operations

per O.C.G.A. 20-2-2062 and 20-2-2063



## WHAT IS GOVERNANCE?





 Georgia law makes it clear that schools within gadoe.org a charter system remain under the control and management of the Local Board of Education

[See O.C.G.A. 20-2-2065(b)(2)]

 This means that, although the Superintendent and LBOE must give consideration to the recommendations and input of LSGTs, the LBOE ultimately retains its constitutional authority

# 48 Charter Systems in Georgia \* (1of 3)

1.	Atlanta Public Schools	first year: 2016		end
2021				
2.	Banks County Schools	first year: 2013 renewed 5 years	s end 2	
3.	Baldwin County Schools	first year: 2016		end 2021
4.	Barrow County Schools	first year: 2011 renewed 10 yea	rs end 2	
5.	Ben Hill County Schools	first year: 2018		end 2023
6.	Calhoun City Schools	first year: 2011 renewed 10 yea	rs end 2	2026
7.	Candler County Schools	first year: 2015		e.1a 2022
8.	Carrollton City Schools	first year: 2014	•	end
2021				
9.	Cartersville City Schools	first year: 2010 renewed 10 years	enc 2025	
10.	Catoosa County Schools	first year: 2016		ena zuz2
11.	Chattahoochee County Schools	first year: 2020		end 2025
12.	City Schools of Decatur	first year: 2008 renewed 10 years	enc 2023	( )
13.	Clarke County Schools	first year: 2016		en 1 2021
14.	Coffee County Schools	first year: 2013 renewed 5 years	ena 2023	
15.	Colquitt County Schools	,	end 2025	
16.	Commerce City Schools		end 2024	
17.	Dawson County Schools		end 2026	
18.	Dougherty County Schools	first year: 2016		end 2021
19.	Dublin City Schools	first year: 2011 renewed 5 years	end 2023	
20.	Evans County Schools	first year:2019	0	end 2024
21.	Fannin County Schools	first year: 2015 renewed 5 years	end 2024	CHG ZOZ4
	Floyd County Schools	first year: 2010 renewed 5 years	end 2021	
22.	rioya County Schools	ilist year. 2010 renewed 5 years	enu 2021	

# 48 Charter Systems in Georgia \* (2 of 3)

23.	Franklin County Schools end 2025	first year: 2020
24.	Fulton County Schools	first year: 2012 renewed 5 years end 2021
25.	Gainesville City Schools	first year: 2008 renewed 10 years end 2023
26.	Gilmer County Schools	first year: 2014 renewed 5 years end 2024
27.	Glascock County Schools	first year: 2014 renewed 5 years end 2024
28.	Gordon County Schools	first year: 2011 renewed 10 years end 2026
	•	
29.	Haralson County Schools	
30.	Hart County Schools	first year: 2014 renewed 5 years end 2024
31.	Jasper County Schools end 2022	first year: 2016
32.	Lumpkin County Schools	first year: 2014 renewed 5 years end 2025
33.	Liberty County Schools end 2021	first year: 2015
34.	Madison County Schools	first year: 2012 renewed 5 years end 2022
35.	Marietta City Schools	first year: 2008 renewed 10 years end
2023		ness years a serie to years and
36.	Morgan County Schools	first year: 2011 renewed 10 years end 2026
37.	Peach County Schools	•
37.	end 2021	first year: 2016
38.	Pelham City Schools end 2023	first year: 2018
39.	Putnam County Schools	first year: 2010 renewed 10 years end 2025

first year: 2016

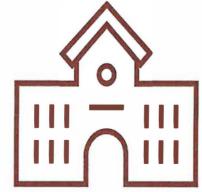
**Randolph County Schools** 

~~4 2021

# 48 Charter Systems in Georgia \* (3 of 3)

44.	Tift County Schools	first year: 2016			end 2021
45.	Union County Schools	first year: 2014	renewed 5 years	end 2024	
46.	Vidalia City Schools	first year: 2014	renewed 5 years	end 2024	
47.	<b>Warren County Schools</b>	first year: 2008	renewed 5 years	end 2022	
48.	White County Schools	first year: 2010	renewed 10 years	end 2025	

\* Performance Contracts Ending dates may vary from the original contract's cycle due to some charter systems' alignment of contract renewal with Accreditation Visits, College and Career Academy Certification visits, or extenuating circumstances that warrant an extension to the performance contract.



# COMPOSITION OF CATOOSA COUNTY CHARTER SYSTEM LOCAL SCHOOL GOVERNANCE TEAMS

## √ 7-9 Members

- Principal-non-voting member except in case of a tie vote
- 2 Certified staff-elected by certified staff (principal may appoint one of the two staff members)
- 2 Parents (not school employees)-elected by parents
- 2 Business/Community members-selected by school leadership team
- 1-2 Students at middle and high schools-optional; non-voting; selected by school leadership team
- √ Staggered terms (2 years)-August 30-September 1
- √ Two-year term limit
- ✓ Members may not serve on multiple teams
- ✓ Multiple family members may not serve on the same tea





## General Governance Teams Responsibilities

- Adopt the school improvement plan and updates
- Review progress on the school improvement plan
- Participate in the identification of instructional programs, operational processes, resources and innovations to improve student achievement
- Provide input into the annual school budget that funds school improvement plan and may approve
- Participate in hiring of the Principal in the case of a vacancy, and may have input into performance goals and provide feedback on the performance of the Principal who oversees implementation of the school improvement plan



## Code of Ethics/Conduct

- Respect chain of command
- •Do not provide direction to staff or influence staffing decisions unless officially designated to be part of the selection process
- •Represent *all* students
- •Be informed about matters before the Governance Team
- Focus on facts related to student achievement
- Communicate community issues to the principal
- Participate in training and attend meetings
- Work collaboratively with others
- Speak with one voice
- •Individual LSGT members have no authority
- Mandatory child abuse reporter

## Charter System Governance Structure

LSGT

## Recommends to Superintendent and Board

- Provides input into and may approve school budget
- Provides input into and may approve school personnel positions and allocations
- Principal candidate in the case of a vacancy (may be as part of a larger process)



- Determines district budget
- · Approves personnel



Principal

School staff

- Develops district budget
- Selects and directs district personnel
- Develops school budget
- Recommends, manages and evaluates school personnel
- Instructs and supports students

# Quality School Governance in a Charter System

## **Source: Georgia Department of Education**

## School Governance Team Quality Standards



School Governing Team composition reflects the diversity of the community

School Governing Team exercises its school level governance responsibilities

Meets regularly and complies with Open Records and Open Meetings Laws

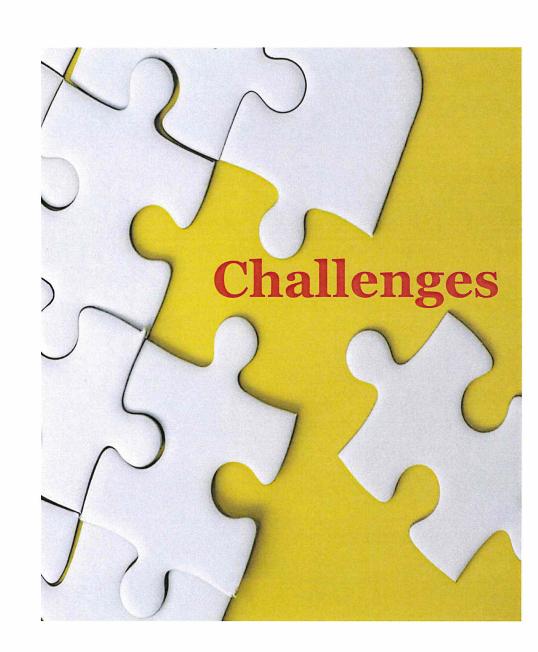
Receives regular updates on academic operational, and financial progress of the school

School Governing Team sticks to governance and stays out of management

Participates in regular School Governing Team training each year



- Preparing students and teachers to use 21st century technology productively
- Increasing the number of students who graduate prepared for college and/or career
- Providing academic programs and support to improve student achievement

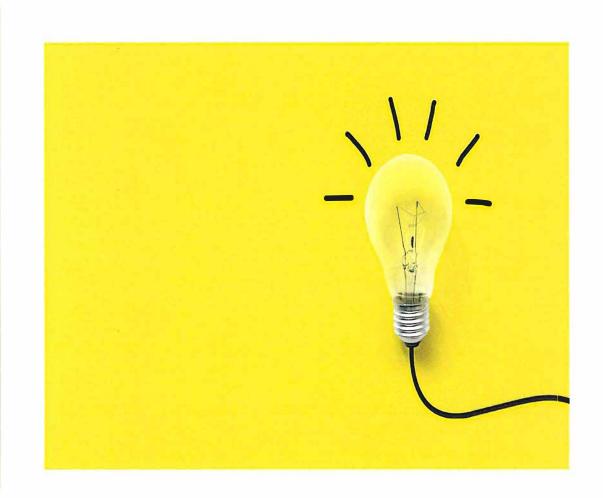


Flexible Grouping

**Health and PE credit** 

**Retention Flexibility** 

**Expenditure Flexibility:** 



# Let's Get CONNECTed!



# CatoosaU

()

0

0







Mission: The From HERE to CAREER! Academy is a workforce driven initiative that enables students to graduate from high school with college credit, technical college credentials, superior professional skills, and authentic work experiences to be extremely successful in post-secondary education and highly-skilled careers.





Industrial Systems Technology/Mechatronics - August 2019
Industrial Systems Technology/Mechatronics (2 cohorts) and Cybersecurity – August 2020
Georgia Northwestern Technical College – Catoosa County Campus



## College and Career Academy Opportunities

- FREE College Tuition (dual enrollment)
- Industry Recognized Technical College Certificates
- Hands-on/Project-based learning
- Real-world industry experiences
- Internships and Apprenticeships
- Professional Skills Development
- Professional Resume
- Interviews with pathway business partners



## PLANNED CAREER CLUSTERS

The School of Law & Justice and Emergency Management

The School of Nursing, Sports Medicine, and Therapeutic Services

The School of Information Technology and Cybersecurity

The School of Construction and Design

The School of Welding and Machine Tool Technology

The School of Education

The School of Logistics, Distribution, and Supply Chain Management

The School of Industrial Systems Technology, Robotics, and Mechatronics – open



Catoosa Local School Governance Team Authority and Decision-Making: <u>Establishing &</u> <u>Monitoring the Achievement of School</u> <u>Improvement Goals</u>

Year 1: (2016-2017) Review SIP Plan

Year 2: (2017-2018) Monitor Implementation of SIP and Make Recommendations

Year 3: (2018-2019) Approve SIP; LSGT Member Serves on SIP team; Recommends use of flexibility to improve performance and achieve charter system goals

# Personnel Decisions

## **Local School Governance Team Authority**

Year 1 (2016-2017): Interview principal candidates and make recommendation to Superintendent

Year 2 (2017-2018): Provide input into requirements for substitutes

Year 3 (2018-2019): Make recommendations for staff positions specific to the school

# Local School Governance Team Authority

Year 1 (2016-2017): Review Current School Budget

Year 2 (2017-2018): Provide recommendations for school budgets during budget process; Approve fund-raisers; Recommend priorities aligned with SIP; Recommend use of charter QBE funds

Year 3 (2018-2019): Make recommendations for staff positions specific to the school; Approve school's budget for charter QBE funds

Financial Decisions and Resource Allocation



# Local School Governance Team Authority

- Year 1 (2016-2017): Review curriculum and accompanying materials
- Year 2 and forward) (2017-2018 and forward): Make recommendations for:
  - Curriculum and Innovative Strategies
  - Acceleration and Remediation Opportunities
  - Graduation Requirements and Program Offerings
  - Use of Broad Flexibility





## **Local School Governance Team Authority 29**

## **School Operations**

Year 1 (2016-2017): Approve system calendar from 2 choices and make recommendation to superintendent



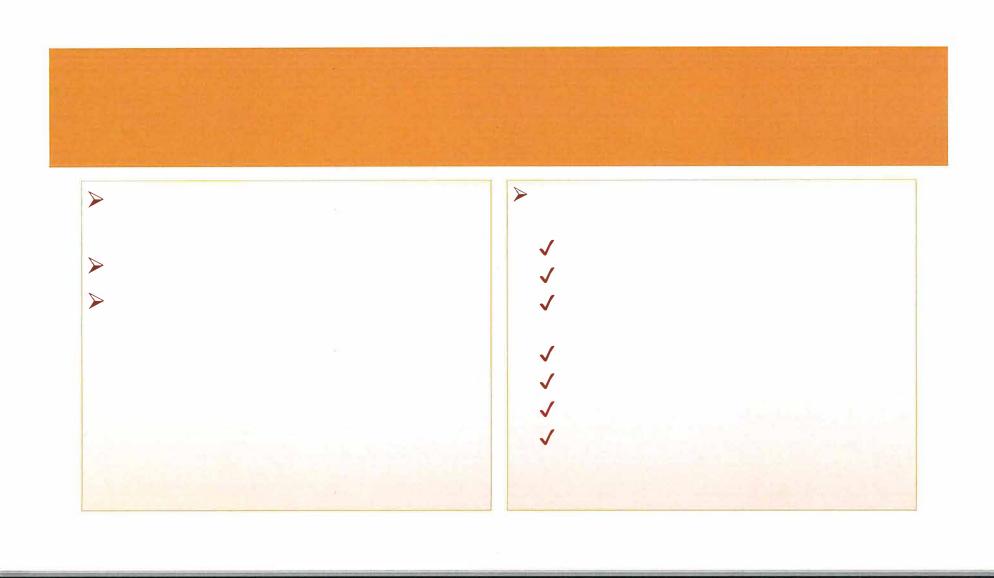
Year 3 (2018-2019): Review and recommend changes in school operations (partnerships, coand extra-curricular activities; stakeholder surveys; communication strategies

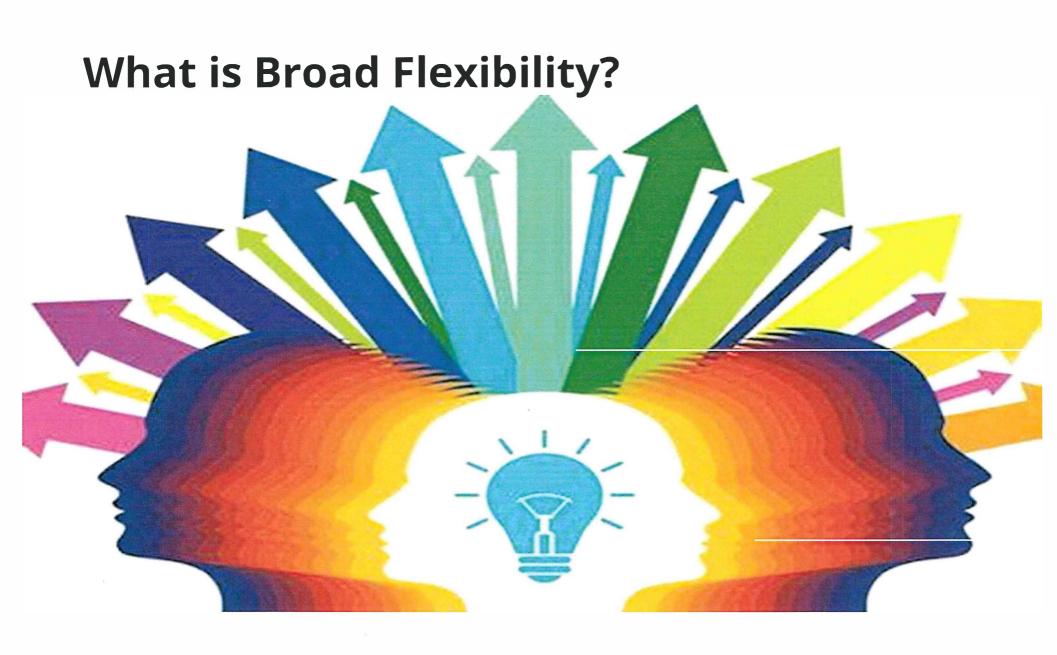




# Superintendent's Advisory Council for Excellence (ACE Team)

- Meets with Superintendent twice each year
- School principal and one non-staff LSGT member serve on the team
- Provides feedback and advice to the Superintendent regarding the work of the LSGTs



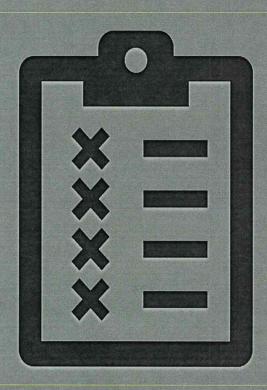


## **Broad Flexibility**

- Broad Flexibility is the Freedom
   Granted to Charter Systems that
   allows them to waive most of OCGA
   Title20, and State Board of Education
   Rules/Guidelines
- Broad Flexibility is intended to be used in designing and implementing innovations that will advance student achievement and support the school improvement plan and district strategic plan.

## What Laws Are **NOT** Included in Broad Flexibility?

- All Federal Laws
- Federal, state, and local laws/rules/guidelines:
  - Civil rights,
  - Insurance,
  - Protection of the physical health and safety of school students, staff and visitors
  - Conflicts of interest
  - Prevention of unlawful conduct in or near a public school
  - Reporting requirements
  - Accountability



## What Laws are Included in Broad Flexibility?

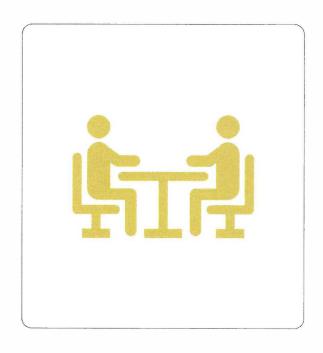
- Everything Else in Title 20 and SBOE rules/guidelines
- Most common uses of Broad Flexibility (Waiver of Laws):
  - How Instructional Time is Used
  - How the School Day and Year are Structured
  - How the School is Staffed, including Certification, Compensation Models, and Class Sizes
  - How Federal, State and Local Funds are Used to Support the School Improvement Plan (Consolidated Funds)
  - How Instruction is Delivered, Who Delivers the Instruction, and Where it is Delivered
  - How Support Services are Provided

- Mhat is Taught in Addition to the Ctata



## Broad Flexibility Facts Vs. Myths

- A Charter System does NOT have to ask the state for permission each time it exercises its broad flexibility.
- Charter Flexibility does NOT mean that a charter system is free from all federal laws.
- The use of flexibility does NOT have to look the same in all charter systems, or even in all schools within a charter system.
- A Charter System DOES need to align the use of waivers with the District's System Strategic Plan and the School Improvement Plan
- Flexibility SHOULD BE used to implement innovations that support improve overall improvement of student achievement.
- School Governance Teams SHOULD have input into the development and implementation of innovations to improve student achievement.
- A charter system CAN exercise its use of waivers as





**Examples of Charter System**Waivers

**Academic Programs** 



- Challenge: An elementary school has several students who do not meet program criteria for gifted or remedial programs but who can benefit from services provided by teachers in those classrooms. The specific program delivery models described in Georgia law are getting in the way of the school begin able to better meet their students' needs
- •SBOE Rule:160-4-2.38, 160-4-2-.17
- Solution: Students served by need, not label. School determines gifted delivery model based on student needs. Advanced students served in Gifted class. Students in need of remediation placed in remedial classes. Both classes exceed the state's maximum class size. No more funding available, but more students served.

Staffing, Class Size, Program Delivery Example



## **Examples of Charter System**Waivers

**Human Resources** 



## Certification

- Challenge #1: CCA business partners have advised that students in several career pathways could benefit from the expertise provided by practitioners as instructors. State law requires teachers to have a teaching certificate.
- **Solution #1:** Hire RN to teach Anatomy and Physiology; Contract with a local chef to teach Culinary Arts
- Challenge #2: Small rural community cannot find a certified art teacher for the elementary school
- •Solution #2: Hire a local artist to teach part-time or full-time and provide art instruction in grades K-5.
- •OCGA 20-2-108, 20-2-200



## **Examples of Charter System**Waivers

**Financial Flexibility** 

## Categorical Allotment Requirements and Direct Classroom Expenditures



- Challenge: School and system budgets are not based on system strategic improvement plan and students' needs. Based instead on how GA law specifies how funds must be spent
- •OCGA 20-2-183, 20-2-167, 20-2-171
- **Solution:** Expend funds in area of professional development related to a particular goal and area of need in the strategic plan (i.e., math achievement, working with EL population); Use state funding marked for remediation instruction to provide transportation to summer remediation classes



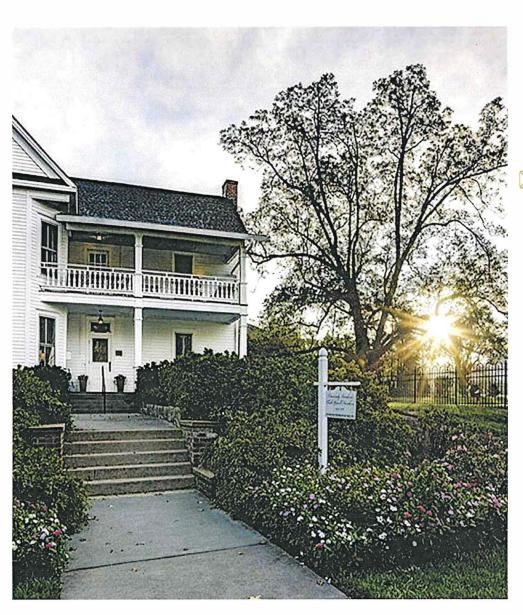
## **Examples of Charter System**Waivers

**Operations** 

## School day and school year for students and employees



- Challenge: Middle school calendar and school day schedule are not meeting student needs for strategic areas, such as career exploration, social emotional support services and programs
- O.C.G.A. § 20-2-151, 20-2-160, 20-2-161.1, 20-2-165, 20-2-168, 20-2- 168(c), 20-2-240.
- Solution: Create opportunities for career exploration in Grades 6-8 by restructuring the school day to allow for a full day of career exploration at given intervals during the school year (monthly, quarterly, etc.) and added opportunities for students to have social emotional support services and programs



## **KEEP IN TOUCH WITH US**



www.charter-system.org



#### **Contact Info**

Dan Weber 404.808.6670 dan@charter-system.com

Pam Tallmadge 770.354.7653 pam@charter-system.com

Dr. Sherrie Gibney-Sherman 706-224-2287 Sherrie.gibneysherman@gmail.com

Dr. Emily Lembeck 404-316-2576 EmilyLembeck@icloud.com

Dr. Lynn Plunkett 706-506-6993 lplunkett@gmail.com

Georgia Department of Education <a href="https://www.gadoe.org/">https://www.gadoe.org/</a>



# THANKS FOR ALL THE GREAT WORK YOU DO AS SGT MEMBERS!

YOU MAKE A DIFFERENCE IN THE LIVES OF THE STUDENTS IN THE CATOOSA COUNTY CHARTER SCHOOL SYSTEM!



### Re: System wide training video

1 message

Don Dycus <dldycus@catoosa.k12.ga.us>

Fri, Oct 21, 2022 at 11:14 AM

To: Peggy Snyder <psnyder@catoosa.k12.ga.us>

Cc: Jack Sims <jsims@catoosa.k12.ga.us>, Gloria Hunt <ghunt@catoosa.k12.ga.us>, Suzan Gibson <sgibson@catoosa.k12.ga.us>, David Moeller <dmoeller@catoosa.k12.ga.us>, Jerry Jeffers <jjtnfan2@att.net>

Peggy,

I finished my assignment also.

Don

On Thu, Oct 20, 2022 at 8:54 AM Peggy Snyder psnyder@catoosa.k12.ga.us> wrote:

Thank you Jack!

Peggy Snyder

Executive Assistant to Superintendent Nix

Catoosa County Schools

706-965-2297

psnyder@catoosa.k12.ga.us



On Thu, Oct 20, 2022 at 8:45 AM Jack Sims <jsims@catoosa.k12.ga.us> wrote:

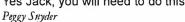
I have completed my assignment (4)

Jack

Good morning,

Do you all receive the link for the system-wide LSGT training that's on the website? https://www.youtube.com/watch?v=tnwWph7fXwg

Yes Jack, you will need to do this.



Executive Assistant to Superintendent Nix Catoosa County Schools

706-965-2297

psnyder@catoosa.k12.ga.us



Confidentiality Notice: The information and any attachment in this Email are proprietary and strictly confidential. It is intended solely for the use of the individual or entity named above. The recipient person/entity are required to treat the information and attachments with the same degree of confidentiality and laws as the sender. If the reader of this message is not the intended recipient or agent, you are hereby notified that any disclosure, copying, distributing, or taking of any action based on the contents of this information is strictly prohibited and protected by the law governing records confidentially. If you received this communication in error, please notify the sender and delete this communication.



#### Re: System wide training video

1 message

Jerry Jeffers <jjtnfan2@att.net> To: Peggy Snyder <psnyder@catoosa.k12.ga.us> Thu, Oct 20, 2022 at 8:32 PM

Serry

Thank you for the reminder. I just finished watching the video.

Sent from my iPhone

On Oct 20, 2022, at 8:54 AM, Peggy Snyder <psnyder@catoosa.k12.ga.us> wrote:

Thank you Jack! Peggy Snyder Executive Assistant to Superintendent Nix Catoosa County Schools 706-965-2297 psnyder@catoosa.k12.ga.us

On Thu, Oct 20, 2022 at 8:45 AM Jack Sims <jsims@catoosa.k12.ga.us> wrote:

I have completed my assignment (2)



Jack

Good morning,

Do you all receive the link for the system-wide LSGT training that's on the website? https://www.youtube.com/watch?v=tnwWph7fXwg

Yes Jack, you will need to do this. 🙂 Peggy Snyder Executive Assistant to Superintendent Nix Catoosa County Schools 706-965-2297 psnyder@catoosa.k12.ga.us



Confidentiality Notice: The information and any attachment in this Email are proprietary and strictly confidential. It is intended solely for the use of the individual or entity named above. The recipient person/entity are required to treat the information and attachments with the same degree of confidentiality and laws as the sender. If the reader of this message is not the intended recipient or agent, you are hereby notified that any disclosure, copying, distributing, or taking of any action based on the contents of this information is strictly prohibited and protected by the law governing records confidentially. If you received this communication in error, please notify the sender and delete this communication.



#### Video

1 message

David Moeller < dmoeller@catoosa.k12.ga.us> To: Peggy Snyder <psnyder@catoosa.k12.ga.us> Mon, Nov 7, 2022 at 11:37 AM

I watched the video required for training.

David

Confidentiality Notice: The information and any attachment in this Email are proprietary and strictly confidential. It is intended solely for the use of the individual or entity named above. The recipient person/entity are required to treat the information and attachments with the same degree of confidentiality and laws as the sender. If the reader of this message is not the intended recipient or agent, you are hereby notified that any disclosure, copying, distributing, or taking of any action based on the contents of this information is strictly prohibited and protected by the law governing records confidentially. If you received this communication in error, please notify the sender and delete this communication.



Fwd: System wide training video

1 message

Gloria Hunt <ghunt@catoosa.k12.ga,us> To: Peggy Snyder <psnyder@catoosa.k12.ga.us> Ved, Nov 2, 2022 at 9:12 AM

----- Forwarded message ------

From: Gloria Hunt <ghunt@catoosa.k12.ga.us>

Date: Tue, Nov 1, 2022 at 12:47 PM Subject: Re: System wide training video

To: Suzan Gibson <sgibson@catoosa.k12.ga.us>

#### completed -

On Sat, Oct 22, 2022 at 12:29 PM Suzan Gibson <sgibson@catoosa.k12.ga.us> wrote: completed

Regards,

Suzan Gibson

Catoosa County Board of Education

Member - At Large

**Graduate Catoosa** 

Every Child - Every Day - Without Exception

Good morning,

Do you all receive the link for the system-wide LSGT training that's on the website? https://www.youtube.com/watch?v=tnwWph7fXwg

Yes Jack, you will need to do this.



Peggy Snyder

Executive Assistant to Superintendent Nix

Catoosa County Schools

706-965-2297

psnyder@catoosa.k12.ga.us



Confidentiality Notice: The information and any attachment in this Email are proprietary and strictly confidential. It is intended solely for the use of the individual or entity named above. The recipient person/entity are required to treat the information and attachments with the same degree of confidentiality and laws as the sender. If the reader of this message is not the intended recipient or agent, you are hereby notified that any disclosure, copying, distributing, or taking of any action based on the contents of this information is strictly prohibited and protected by the law governing records confidentially. If you received this communication in error, please notify the sender and delete this communication.

3/9/23, 9:34 AM Print Item





## Whole Board Training 01/31/2023 09:00 AM

Boardroom 307 Cleveland Street Ringgold, GA 30736-0130

Printed: 3/9/2023 9:34 AM ET

### Presiding, Don Dycus, Chairman

Charles Nix, Superintendent

A. Call to order- Don Dycus: 9:00

#### B. RESA Executive Director- Dr. Brian Otott: 9:00-9:45

- 1. Zoom Meeting Link with PowerPoint
- 2. Policy BH, Board Code of Ethics
- 3. Policy BCBI, Public Participation Form, and Code of Conduct Acknowledgment

#### C. Academic Achievement: Gina Haynes and Dr. Melissa Butler: 9:45-10:00

- 1. Testing Brief
- 2. Subgroup Results
- 3. Reading Initiative
- 4. Graduation Rate

#### D. Legal Update-Renzo Wiggins: 10:00-10:30

- 1. Open Meetings Act
- 2. Findings of Fact
- E. Break: 10:30-10:45

#### F. Safety and Facilities: Chris Lusk 10:45-11:00

- 1. Safety and Operations
- 2. Facilities and ESPLOST

#### G. Human Resources- AJ Daniel: 11:00-11:15

- 1. Attracting, Developing, and Retaining Personnel
- 2. School and District Leadership Development

#### H. From Here to Career Academy, Marissa Brower & Mark Pierce: 11:15-11:30

#### I. Finance updates-Austin Carter: 11:30-11:45

- 1. New GASB Pronouncements Leases & SBITAs
- 2. Governor's proposed FY23 & FY24 plans
- 3. ESSER Update

#### J. Strategic Planning-Next Steps, Chance Nix

**K. ADJOURNMENT: 12:00** 





#### Whole Board Training 01/31/2023 - 09:00 AM

Boardroom 307 Cleveland Street Ringgold, GA 30736-0130

#### **MEETING MINUTES**

#### Presiding, Don Dycus, Chairman Charles Nix, Superintendent

#### **Attendees**

#### **Voting Members**

Mr. Don Dycus, Chair

Mrs. Suzan Gibson, Board Member, At Large

Mrs. Gloria Hunt, Board Member

Mr. David Moeller, Vice Chair

Mr. Jerry Jeffers, Board Member

#### **Non-Voting Members**

Superintendent Chance Nix

Mrs. Peggy Snyder, Supt. Executive Assistant

#### A. Call to order- Don Dycus: 9:00

Don Dycus called the meeting to order.

#### B. RESA Executive Director- Dr. Brian Otott: 9:00-9:45

Superintendent Nix introduced the Director of RESA Dr. Brian Otott, to the Board.

Dr. Brian Otott presented a PowerPoint presentation to the Board discussing the Board's role and Board Policies.

- 1. Zoom Meeting Link with PowerPoint
- 2. Policy BH, Board Code of Ethics
- 3. Policy BCBI, Public Participation Form, and Code of Conduct Acknowledgment

#### C. Academic Achievement: Gina Haynes and Dr. Melissa Butler: 9:45-10:00

Gina Haynes and Dr. Butler presented an Academic Achievement PowerPoint to the Board.

- 1. Testing Brief
- 2. Subgroup Results
- 3. Reading Initiative

#### 4. Graduation Rate

#### D. Legal Update-Renzo Wiggins: 10:00-10:30

School Board Attorney, Renzo Wiggins presented a legal update to the Board.

- 1. Open Meetings Act
- 2. Findings of Fact

#### E. Break: 10:30-10:45

A break was taken.

#### F. Safety and Facilities: Chris Lusk 10:45-11:00

Chris Lusk presented a Safety and Facilities update to the Board.

- 1. Safety and Operations
- 2. Facilities and ESPLOST

#### G. Human Resources- AJ Daniel: 11:00-11:15

Doug Cline and AJ Daniel presented a Human Resources update to the Board.

- 1. Attracting, Developing, and Retaining Personnel
- 2. School and District Leadership Development

#### H. From Here to Career Academy, Marissa Brower & Mark Pierce: 11:15-11:30

Marissa Brower and Mark Pierce presented a From Here to Career Academy update to the Board.

#### I. Finance updates-Austin Carter: 11:30-11:45

Austin Carter presented a Finance PowerPoint update to the Board.

- 1. New GASB Pronouncements Leases & SBITAs
- 2. Governor's proposed FY23 & FY24 plans
- 3. ESSER Update

#### J. Strategic Planning-Next Steps, Chance Nix

Superintendent Nix presented a Strategic Plan and Capitol Watch update to the Board.

#### K. ADJOURNMENT: 12:00

Motion made by: Mrs. Gloria Hunt Motion seconded by: Mr. David Moeller

Voting:

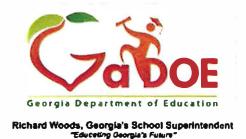
Unanimously Approved

### Agreement of Nepotism Assurance

As an instructor/trainer for <u>Northwest Georgia RESA</u> I will not provide Local Board Governance training to local board members who are immediate members of the instructor/trainer's family without obtaining prior approval from the State School Superintendent or his designee. For the purpose of this assurance, immediate family members shall include a spouse, child, sibling, parent or the spouse of a child, sibling or parent.

Signature	<u>Dr. Brian Otott</u> Printed Name
January 31, 2023 Date	
Northwest Georgia RESA  Organization	

\*This form must be completed and submitted for all faculty members of all Local Board Governance Training Provider applicants.



Local School Board Governance Ann	ual Training Report
Catoosa County Schools 623	F <b>Y2</b> 3
Local School System Name and DOE Code	School Fiscal Year Reporting
Northwest Georgia RESA	Dr. Brian Otott
Name of Provider	Instructor
Whole Board Training Catoosa County BOE	
Training Course Name	Course Location

Print Board Member Name	New or Veteran	Address	Credit Hours Earned	Maintain Code of Ethics	Maintain Conflict of Interest	Board Member Signature
Don Dycus (Chair)	V	Rin il CA 30736	3	У	y (	Jan Dycus
Suzan Gibson (Member)	V	Ringipld Cx 30734	3	Y	y	Suran Dilyon
Gloria Hunt (Member)	$\vee$	Ringgold G1 30136	1.3	<u> </u>	y	Slorial Heer
Jerry Jeffers (Member)	N	Ringgild G1 30736 100 Evans lane	3		y	MAN
David Moeller (Vice- Chair)	$\bigvee$	100 Evans lane	3	, V	, y	E pul
Chance Nix (Superintendent)		Inggold G4 30736				1/10947

Submit Electronic Form - email: mcardoza@doe.k12.ga.us fax: 770-359-5542 Attention to Matt Cardoza

1/31/2023

#### **Instructor Signature and Date**

Ga. Code 20-2-51

(e) In addition to any other requirements provided by law, no person shall be eligible for election as a member of a local board of education unless he or she: (2) has agreed to annually disclose compliance with the State Board of Education's policy on training for members of local boards of education, the code of ethics of the local board of education, and the conflict of interest provisions applicable to members of local boards of education.

Annually is defined as one fiscal year, July 1 through June 30.

### **Whole Board Governance Training**

#### **Participant Evaluation Form**

District:	Catoosa County Schools			Y	W.O.	ZVI
Date of Training:	J an ua r <u>v13</u> 2023				EOF	GVE
Instructor(s):	Dr. Brian Otott					
Please respond to e	ach item by checking ( $oldsymbol{\lor}$ ) the box un	der the appr	opriate r	ating for ea	ch stateme	nt.
		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The course objectives w topic(s).	vere appropriate for the stated	V				
The course objectives w	rere practical.					
The presentation was w	ell organized.	V,				
The program schedule v member needs.	vas well adapted to meet board					
Meeting facilities and to	echnology were suitable.					
The activities and mater	ials were appropriate.					
This session was an effe and met my needs.	ctive training experience for me					
Opportunities were pro- express my opinion.	vided for me to give feedback and					
This training session will effective board member	l aid me in becoming a more ·.					

 Content
 Instructor

 ✓ Exemplary
 \_\_\_ Exemplary

 \_\_ Effective
 \_\_\_ Effective

 \_\_ Needs Development
 \_\_\_ Needs Development

 \_\_ Ineffective
 \_\_\_ Ineffective

I would recommend this training session to another board

Overall Rating (check one):

member.

Please provide general comments concerning the session and give any suggestions you would like considered regarding future training sessions. If additional space is needed, use the reverse side of the evaluation form.

Ettedive, concise, engaging

## **Whole Board Governance Training**

#### **Participant Evaluation Form**

District: Cataosa County Schools			Į.	A.C.	
District: Catoosa County Schools				CEOR	CIVE
Date of Training: <u>January 31, 2023</u>				A COUNTY	
Instructor(s): Dr. Brian Otott					
Please respond to each item by checking (√) the box und	der the appr	opriate r	ating for ea	ach stateme	nt.
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The course objectives were appropriate for the stated topic(s).					
The course objectives were practical.	V				
The presentation was well organized.	V				
The program schedule was well adapted to meet board member needs.	V				
Meeting facilities and technology were suitable.	V				
The activities and materials were appropriate.	V				
This session was an effective training experience for me and met my needs.	~				
Opportunities were provided for me to give feedback and express my opinion.	V				
This training session will aid me in becoming a more effective board member.	/				
I would recommend this training session to another board member.	V				
Overall Rating (check one):					
<u>Content</u> <u>Instructo</u>	<u>or</u>				
ExemplaryExem	nplary				
Effective Effective	tive				
Needs Development Need	ds Developm	ent			
Ineffective Ineff	ective				
Please provide general comments concerning the session	n and give a	ny sugge	stions you	would like	
considered regarding future training sessions. If addition	nal space is	needed,	use the rev	erse side of	
the evaluation form.					

## **Whole Board Governance Training**

**Participant Evaluation Form** 

Farticipant Evalua				RES	SA
District: Catoosa County Schools			Ø	W.Co	
Date of Training: January 31, 2023				COR	A STATE OF THE PARTY OF THE PAR
Instructor(s): Dr. Brian Otott					
Please respond to each item by checking (v ) the box und	der the appr	ropriate r	ating for ea	ach stateme	nt.
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The course objectives were appropriate for the stated topic(s).	1				
The course objectives were practical.	1				
The presentation was well organized.	/				
The program schedule was well adapted to meet board member needs.	/				
Meeting facilities and technology were suitable.	/				
The activities and materials were appropriate.	/				
This session was an effective training experience for me and met my needs.					
Opportunities were provided for me to give feedback and express my opinion.	/				
This training session will aid me in becoming a more effective board member.	/				
I would recommend this training session to another board member.	/				
Overall Rating (check one):					
<u>Content</u> <u>Instructo</u>	<u>or</u>		41		
ExemplaryExem	nplary				
Effective Effective					
Needs Development Needs Development					
Ineffective Ineffective					
Please provide general comments concerning the session and give any suggestions you would like considered regarding future training sessions. If additional space is needed, use the reverse side of					
the evaluation form.	ildi opaca .	necaca,	#50 tile	0.00 0.2 2.	
Excellert					

## **Whole Board Governance Training**

**Participant Evaluation Form** 

					KE	SA
District: Catoosa County Schools				`	O.C.	
Date of Training: January 31, 2023						Militage
Instructor(s): <u>Dr. Brian Otott</u>						
Please respond to each item by checking ( $\lor$ ) t	he box und	er the appr	opriate r	ating for ea	ach stateme	nt.
		Strongly	Agree	Neutral	Disagree	Strongly
		Agree				Disagree
The course objectives were appropriate for the st topic(s).	ated					
The course objectives were practical.						
The presentation was well organized.						
The program schedule was well adapted to meet	board	,				
member needs.						
Meeting facilities and technology were suitable.		/				
The activities and materials were appropriate.						
This session was an effective training experience fand met my needs.	for me					
Opportunities were provided for me to give feedb	ack and					
express my opinion.						
This training session will aid me in becoming a mo	re	/				
effective board member.						
I would recommend this training session to anoth	er board					
member.						
Overall Rating (check one):						
77	*		*		£1	
Content	Instructo	<u>r</u>				
Exemplary	Exem					
Effective	Effect	tive				
Needs Development	Needs Development					
Ineffective	Ineffective					
Please provide general comments concerning	the session	and give a	nv sugge:	stions vou	would like	
considered regarding future training sessions.		_		-		
the evaluation form.		.а. орасс 15				

## **Whole Board Governance Training**

#### **Participant Evaluation Form**

District:	Catoosa County Schools	<del></del>		Y	M.C.	
Date of Training:	Ja rua ry 31,202_3				COL	A CONTRACTOR OF THE PARTY OF TH
Instructor(s):	Dr. Brian Otott					
	each item by checking (v ) the	box under the app	ropriate r	ating for e	ach stateme	nt.
		Strongly	Agree	Neutral	Disagree	Strongly
The source chiestines	were appropriate for the state	Agree				Disagree
topic(s).	were appropriate for the state	u V				
The course objectives	were practical.	V				
The presentation was	well organized.	$\nu$				
The program schedule member needs.	was well adapted to meet bo	ard				
Meeting facilities and	technology were suitable.	V				
The activities and mate	erials were appropriate.	V				
This session was an eff and met my needs.	fective training experience for	me				
Opportunities were pre express my opinion.	ovided for me to give feedbac	k and				
This training session w effective board member	ill aid me in becoming a more er.	V				
I would recommend the member.	is training session to another	board				
Overall Rating (che	ck one):					
Content	•	nstructor			*	
Exemplary		Exemplary				
Effective	<del>-</del>	Effective				
Needs Develop	o <b>m</b> ent	 Needs Developr	nent			
Ineffective	-	Ineffective				
Please provide gen	eral comments concerning the	e session and give a	any sugge	stions you	would like	
	ng future training sessions. If			-		
the evaluation form						

Status: ADOPTED

#### **Board Policy BH: Board Code of Ethics**

Original Adopted Date: 07/24/2007 | Last Revised Date: 02/06/2018

The Catoosa County Board of Education desires to operate in the most ethical and conscientious manner possible and to that end the board adopts this Code of Ethics and each member of the board agrees that he or she will:

#### Domain I: Governance Structure

- 1. Recognize that the authority of the board rests only with the board as a whole and not with individual board members. Each board member will not act in an individual capacity or with other members when less than a quorum is present at the board meeting in question to direct, authorize or transact business of the school system, of a school, or of a particular program of either a school or the school system. This prohibition includes refraining from actions outside of school board meeting in directing the actions, inactions or duties of any employee or employees of the school system. Notwithstanding the above, each board member may engage in a conference call during a school board meeting to either cast their vote, listen and/or provide input into school business within the limits and for the reasons provided for by law, and may individually respond to a poll from the superintendent to obtain ideas or opinions on school system matters.
- 2. Support the delegation of authority for the day-to-day administration of the school system to the local superintendent and act accordingly.
- 3. Honor the chain of command and refer problems or complaints consistent with the chain of command.
- Recognize that the local superintendent should serve as secretary, ex-officio to the board and should be
  present at all meetings of the board except when his or her contract, salary or performance is under
  consideration.
- 5. Not undermine the authority of the local superintendent nor intrude into responsibilities that properly belong to the local superintendent or school administration, including such functions as hiring or dismissing employees, except when those matters properly come before the board in hearings or meetings to officially deal with those subjects.
- 6. Not undermine the authority of the local superintendent nor intrude into responsibilities that include the function of transferring employees.
- 7. The board of education shall not adopt or follow any code of ethics which prevents the members of the board from discussing freely the policies and actions of the board outside of a board meeting. This shall not apply to any matter or matters discussed in executive session or which are exempt from disclosure under Code Section 50-18-72.
- 8. Abide by all decisions of the Board.

#### Domain II: Strategic Planning

- 1. Reflect through actions that his or her first and foremost concern is for the educational welfare of children attending schools within the school system.
- 2. Participate in all planning activities to develop the vision and goals of the board and the school system.
- 3. Work with the board and the local superintendent to ensure prudent and accountable uses of the resources of the school system.
- 4. Render all decisions based on available facts and his or her independent judgment and refuse to surrender his or her judgment to individuals or special interest groups. A board member shall not trade votes [e.g., vote "for" or "against" a motion(s or resolution(s) because another member has or will vote or agree to vote for or against another motion(s) or resolution(s).]
- 5. Uphold and enforce all applicable laws, all rules and regulations of the State Board of Education and the local board and all court orders pertaining to the school system.

#### **Domain III: Board and Community Relations**

- 1. Seek regular and systemic communications among the board and students, staff and the community.
- 2. Communicate to the board and the local superintendent expressions of public reaction to board policies and school programs.

#### Domain IV: Policy Development

- 1. Work with other board members to establish effective policies for the school system.
- 2. Make decisions on policy matters only after full discussion at publicly held board meetings.
- 3. Periodically review and evaluate the effectiveness of policies on school system programs and performance.

#### Domain V: Board Meetings

- 1. Attend and participate in regularly scheduled and called board meetings.
- 2. Be informed and prepared to discuss issues to be considered on the board agenda.
- 3. Work with other board members in a spirit of harmony and cooperation in spite of differences of opinion that may arise during the discussion and resolution of issues at board meetings.
- 4. Vote for a closed executive session of the board only when applicable law or board policy requires or allows for consideration of a matter in executive session.
- 5. Maintain the confidentiality of all discussions and other matters pertaining to the board and the school system, during executive session of the board.
- 6. Make decisions in accordance with the interests of the school system as a whole and not any particular segment thereof.
- 7. Let their views be known if they so desire, but not form or express opinions concerning how they will vote in or to the public before votes are cast, but after the board vote, abide by and support all majority decisions of the board.

#### Domain VI: Personnel

- Consider the employment of personnel only after receiving and considering the recommendation of the local superintendent.
- 2. Support the employment of persons best qualified to serve as employees of the school system and insist on regular and impartial evaluations of school system staff.
- 3. Comply with all applicable laws, rules, regulations, and all board policies regarding employment of family members.

#### **Domain VII: Financial Governance**

1. Refrain from using the position of Board member for personal or partisan gain or to benefit any person or entity over the interest of the school system.

#### Conduct as Board Member

- Devote sufficient time, thought and study to the performance of the duties and responsibilities of a board member.
- 2. Become informed about current educational issues by individual study and through participation in programs providing needed education and training.
- 3. Refrain from disparaging or disrespectful remarks about another board member, and communicate in a respectful professional manner with and about fellow board members.

- 4. Take no private action that will compromise the board or school system administration.
- 5. Participate in all required training programs developed for board members by the board or the State Board of Education.
- 6. File annually with the local superintendent and with the State Board of Education a written statement certifying that he or she is in compliance with this Code of Ethics.

#### **Conflicts of Interest**

- 1. Announce potential conflicts of interest before board action is taken.
- 2. Comply with the conflicts of interest policy being adopted by this board, as well as all applicable laws.

Upon a motion supported by at least 2/3 of the members of the board, the board may choose to conduct a hearing concerning a possible violation of this Code of Ethics by a member of the board. The board member accused of violating this Code of Ethics is entitled to have at least 30 day advance notice of a hearing on the matter. The accused board member may bring witnesses on his or her behalf to the hearing, and the board may elect to call witnesses to inquire into the matter. If found by a vote of at least 2/3 of the members of the board that the accused board member has violated this Code of Ethics, the board shall determine an appropriate sanction. A board member subject to sanction may, within thirty (30) days of such sanction vote, appeal such decision to the State Board of Education in accordance with any rules and regulations of the State Board of Education. A record of the decision of the board to sanction a board member for a violation of this Code of Ethics shall be placed in the permanent minutes of the board.

2/13/23, 1:06 PM Print Item





## Whole Board Training 01/31/2023 09:00 AM

Boardroom 307 Cleveland Street Ringgold, GA 30736-0130

Printed: 2/13/2023 1:05 PM ET

#### Presiding, Don Dycus, Chairman Charles Nix, Superintendent

- A. Call to order- Don Dycus: 9:00
- B. RESA Executive Director- Dr. Brian Otott: 9:00-9:45
  - 1. Zoom Meeting Link with PowerPoint
  - 2. Policy BH, Board Code of Ethics
  - 3. Policy BCBI, Public Participation Form, and Code of Conduct Acknowledgment
- C. Academic Achievement: Gina Haynes and Dr. Melissa Butler: 9:45-10:00
  - 1. Testing Brief
  - 2. Subgroup Results
  - 3. Reading Initiative
  - 4. Graduation Rate
- D. Legal Update-Renzo Wiggins: 10:00-10:30
  - 1. Open Meetings Act
  - 2. Findings of Fact
- E. Break: 10:30-10:45
- F. Safety and Facilities: Chris Lusk 10:45-11:00
  - 1. Safety and Operations
  - 2. Facilities and ESPLOST
- G. Human Resources- AJ Daniel: 11:00-11:15
  - 1. Attracting, Developing, and Retaining Personnel
  - 2. School and District Leadership Development
- H. From Here to Career Academy, Marissa Brower & Mark Pierce: 11:15-11:30
- I. Finance updates-Austin Carter: 11:30-11:45
  - 1. New GASB Pronouncements Leases & SBITAs
  - 2. Governor's proposed FY23 & FY24 plans
  - 3. ESSER Update
- J. Strategic Planning-Next Steps, Chance Nix
- **K. ADJOURNMENT: 12:00**

#### INVOICE

INVOICE #: 58631

INVOICE DATE: 10/18/2022 DUE DATE: 12/01/2022

PO: 2312178

CATOOSA COUNTY SCHOOLS PO BOX 130 RINGGOLD, GA 30736

DESCRIPTION		AMOUNT
Registrations for Workshops and Conferences Pre-Conference Legal Workshop - Virtual		\$275.00
Registrations for Workshops and Conferences Pre-Conference Legal Workshop - Virtual		\$275.00
Registrations for Workshops and Conferences Pre-Conference Legal Workshop - Virtual		\$275.00
Registrations for Workshops and Conferences Pre-Conference Legal Workshop - Virtual		\$275.00
Registrations for Workshops and Conferences Pre-Conference Legal Workshop - Virtual		\$275.00
Registrations for Workshops and Conferences Pre-Conference Legal Workshop - Virtual		\$275.00
	TOTAL	\$1,650.00



10/19/22, 11:32 AM embrAMS - Wizard



2022 GSBA/GSSA Amenual Conference

Start Date 11/30/2022 08:00 AM

**End Date** 12/02/2022 11:00 AM

Renaissance Waverly Hotel. 2450 Galleria Parkway. Atlanta, GA **Address** 



Invoice#

58631

Payment Method Purchase Order

**Invoice Date** 

10/19/2022

02312178

#### Registrations after Tuesday, November 15, 2022 will assess a \$70 fee.

On-site registration will be available for the Pre-Conference Workshops. However, if the conference itself is sold out (if we've reached capacity in the Grand Ballroom), on-site registration will not be available.

If the conference is full, your name can be added to a waiting list. Board members will receive first priority to attend. If you are moved off of the waiting list after November 15, you will not pay the increased registration fee.

If you join the waiting list AFTER November 15, you will pay the increased registration price.

#### **CANCELLATIONS:**

Both in-person and virtual cancellations must be submitted in writing to Leigh Crow, Icrow@gsba.com, no later than November 15. Each individual cancellation will be assessed a \$70 fee. For instance, if you cancel both a pre-conference workshop and conference registration, a \$70 fee will be charged for each cancellation. Cancellations will **not** receive any refunds after this date.

If cancellations are made before **November 15** and you have already paid, we will refund the registration to the original form of payment. No credits may be applied to future events.

#### SUBSTITUTIONS:

#### For the Conference:

If switching from in-person to virtual, requests must be submitted in writing to Leigh Crow, <a href="lcrow@gsba.com">lcrow@gsba.com</a>, no later than November 15 in order for a refund of the difference. Any switches from in-person to virtual AFTER November 15 will not receive a refund for the difference and a \$70 fee will be charged.

If you want to switch from virtual to in-person, requests must also be submitted by November 15 and the increased fee will be charged. If you want to switch from virtual to in-person AFTER November 15, you will pay the increased fee plus the \$70

If you would like to substitute a registration from one board member to another, you may do so at any time.

#### For the Pre-Conference Workshops:

If you would like to switch from one workshop to another, requests must be submitted in writing to Leigh Crow, <a href="Icrow@gsba.com">Icrow@gsba.com</a> no later than November 15. Workshop switches AFTER November 15 will incur a \$70 fee.

Legal Issues Workshop ONLY: If switching from in-person to virtual AFTER November 15, will not incur a \$70 fee.

#### **Submitted By**

Name Peggy Snyder **Address** P.O. Box 130

Title Executive Asst to Supt 307 Cleveland Street

System/Orq Catoosa County Public Schools City/State/Zip Ringgold, GA 30736

**Phone** 706.965.2297 **Fmail** psnyder@catoosa.k12.ga.us

#	Name	Function	Quantity	Cost	Total Cost
1	Charles Nix	Legal Issues Pre-Conference Workshop (Board Member) (11/30/2022) - VIRTUAL	1	\$275.00	\$275.00
2	David Moeller	Legal Issues Pre-Conference Workshop (Board Member) (11/30/2022) - VIRTUAL	1	\$275.00	\$275.00
3	Don Dycus	Legal Issues Pre-Conference Workshop (Board Member) (11/30/2022) - VIRTUAL	1	\$275.00	\$275.00

Ŧ.	Name	Function	Quantity	Cost	Total Cost
4	Gloria Hunt	Legal Issues Pre-Conference Workshop (Board Member) (11/30/2022) - VIRTUAL	1	\$275.00	\$275.0
5	Jerry Jeffers	Legal Issues Pre-Conference Workshop (Board Member) (11/30/2022) - VIRTUAL	1	\$275.00	\$275.0
6	Suzan Gibson	Legal Issues Pre-Conference Workshop (Board Member) (11/30/2022) - VIRTUAL	1	\$275.00	\$275.00

All checks should be submitted to:

Georgia School Boards Association
5120 Sugarloaf Pkwy.

Lawrenceville, GA 30043

Please include the invoice # on your check and reference the
2022 GSBA Annual Conference.

Total	\$1650.00
Payments	\$0.00
Total Due	\$1650.00

GSBA Conference Page

Waverly Reservations Link

Overflow Hotels List





#### GEORGIA SCHOOL BOARDS ASSOCIATION

#### "WE BELIEVE IN PUBLIC EDUCATION"

Local Board Member Training Credits Confirmation REGIONAL WORKSHOP

Date: 11-15-22
Event: New Board Member Orientotion
Event: New Board Member Orientoton  Location: Houston County BOE Annex
Credit Hours:
Because of new requirements in state board policy CSBA time requirements for credit at the workshop of participants must be present for the complete receive 6 hours training credit. Anyone not a training credit only for the hours* actually at Complete this form, keep the back copy for you second copies into the boxes as you leave the in no training credits being awarded.  If you do not wish to receive credit for this wo the form.
By signing this document, you confirm that your attendance at the event listed above met the time requirements for the number of training credit hours to be awarded.  Time allocated for lunch and breaks does not count as training hours credit.  Check one:  () I attest that I was in attendance for the full training session.  () I attended training between the hours of and
(*Note: Credits awarded in hourly increments only.)  Towy Teffers  Print Name  Cataboo County  School System  Phone or email

#### GEORGIA SCHOOL BOARDS ASSOCIATION

#### "WE BELIEVE IN PUBLIC EDUCATION"

## **Local Board Member Training Credits Confirmation REGIONAL WORKSHOP**

Date:
Event: New Board Member Orientation
Event: New Board Member Orientation  Location: Houston Locarty BOE Monex
Credit Hours:
Because of new requirements in state board policy, GSBA must assure that local school board members participating in GSBA sponsored training sessions meet the time requirements for credit at the workshop or training session. Workshop participants must be present for the complete workshop in order to sign for and receive 6 hours training credit. Anyone not attending the full session will receive training credit only for the hours* actually attended.
Complete this form, keep the back copy for your records, and deposit the first and second copies into the boxes as you leave the session. Failure to do so will result in no training credits being awarded.
If you do not wish to receive credit for this workshop, do not complete nor submit the form.
By signing this document, you confirm that your attendance at the event listed above met the time requirements for the number of training credit hours to be awarded. Time allocated for lunch and breaks does not count as training hours credit.
Check one:  ( ) I attest that I was in attendance for the full training session.  ( ) I attended training between the hours of and  (*Note: Credits awarded in hourly increments only.)
Jerry Telfers
Print Name  Catopsa County
Signature School System
423-902-4329 jitnfan 20att. wet



Public Schools

1 hour

**BOARD FINANCIAL TRAINING** 

### Big Picture

- □ Finance Dept.
  - Staff overview
  - School bookkeepers
  - □ Financial Handbook
- Audited Yearly
  - Georgia Departments of Audits and Accounts
    - Low risk
  - ESPLOST Audit

## Big Picture

- Oversight
  - Georgia Department of Education Financial Review
- CCPS Fiscal Year
  - □ July June each year
  - FY23 July 1<sup>st</sup> 2022 through June 30<sup>th</sup> 2023

## **Funding**

- Budget planning starts in January each year
  - Passed in mid-August typically
- Funding Sources
  - Local
  - State
  - Grants

## **Funding**

- □ Local
  - Ad Valorem Taxes
    - Property Tax
  - Other Sales Taxes
    - Intangible Tax
    - Real Estate Transfer Tax
  - Other Taxes
    - TVA In Lieu of Taxes
    - Railroad Car Tax
  - □ Title Ad Valorem Tax
    - Vehicle titles

# Local Funding — Tax History

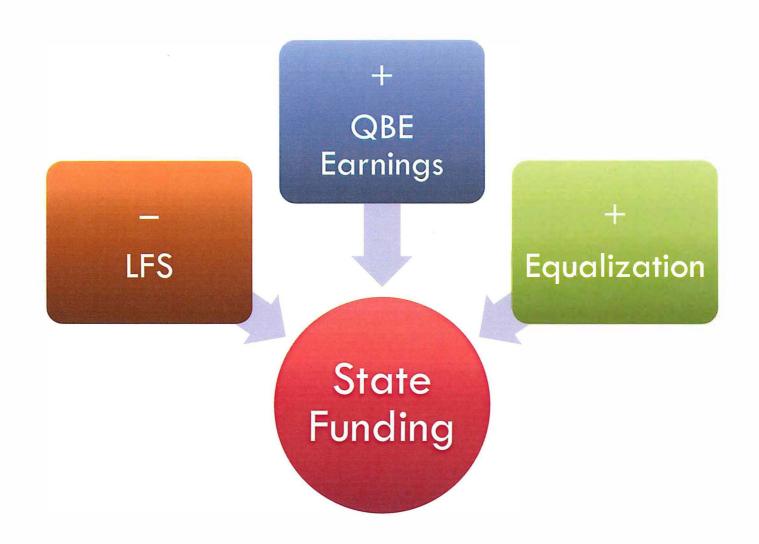
#### **CURRENT 2022 TAX DIGEST AND FIVE YEAR HISTORY OF LEVY**

						ADOPTED
COUNTY SCHOOL	2017	2018	2019	2020	2021	2022
Real and Personal	1 772 001 004	1,859,946,939	1,933,288,856	1 005 745 969	2,229,421,132	2 200 679 705
	1,773,821,884			1,995,745,868		2,299,678,705
Motor Vehicles	47,411,590	36,160,340	30,071,900	26,394,380	22,123,490	20,680,970
Mobile Homes	8,937,874	9,253,927	9,997,409	10,200,405	10,567,174	11,715,892
Timber - 100%	138,022	35,826	113,811	182,166	0	281,728
Heavy Duty Equipment	5,937,010	5,868,430	4,977,416	4,006,084	5,131,626	3,569,643
Gross Digest	1,836,246,380	1,911,265,462	1,978,449,392	2,036,528,903	2,267,243,422	2,335,926,938
Less M & O Exemptions	272,801,967	291,966,049	302,172,842	310,037,404	348,305,034	373,740,251
Net M & O Digest	1,563,444,413	1,619,299,413	1,676,276,550	1,726,491,499	1,918,938,388	1,962,186,687
State of Georgia						
Forest Land Assistance Grant Value	0	0	0	0	0	0
Adjusted Net M & O Digest	1,563,444,413	1,619,299,413	1,676,276,550	1,726,491,499	1,918,938,388	1,962,186,687
Gross M & O Millage Rate	18.692	17.756	17.171	16.905	16.722	15.089
Less Millage Rate Rollbacks	0.936	0.585	0.266	0.183	1.633	0.049
Rollback Millage Rate	17.756	17.171	16.905	16.722	15.089	15.040
Proposed Millage Rate	17.756	17.171	16.905	16.722	15.089	15.040
Net M & O Millage Rate	17.756	17.171	16.905	16.722	15.089	15.040
Net W & O Willage Rate	17.730	17.171	10.903	10.722	15.069	15.040
Net Taxes Levied	27,760,519	27,804,990	28,337,455	28,870,391	28,954,861	29,511,288
Net Taxes \$ Increase	-106,893	44,471	532,465	532,936	84,470	556,426
Net Taxes % Increase	-0.38%	0.16%	1.91%	1.88%	0.29%	1.92%

# Local Funding - Tax Digest History

Year	Adjusted Net	Millage	Revenue
	M & O Digest	Rate	(includes 2.5% collection fee)
2018	\$1,619,299,413	17.171	\$27,804,990
(2018-2019)			
2019	\$1,676,276,550	16.905	\$28,337,455
(2019-2020)			
2020	\$1,726,491,499	16.722	\$28,870,391
(2020-2021)			
2021	\$1,918,938,388	15.089	\$28,954,861
(2021-2022)			
2022	\$1,962,186,687	15.040	\$29,511,288
(2022-2023)			

# State Funding



## **Funding**

#### State

- QBE Funding Formula
  - Per FTE Amount
    - K \$4,859.56
    - Primary \$3,757.78
    - Elementary \$3,012.42
    - Middle \$2,991.54
    - High \$2,897.28
    - CTAE \$3,422.07
    - SPED \$7,009.71 to \$17,092.24
    - Gifted \$4,879.85
    - ESOL \$7,535.07

# State Funding – Allotment Sheet

School System: 623 - Catodia County FY23 Initials							mentment a	н			TH	E BASIC	UNITCO	ST IS DEF	INED TO	BE THE	E AMOUS	IT OF \$2	,697,28	
							Carned Positions													
Earings (\$)							G.⇒€os K-12													
DIRECT INSTRUCTIONAL COST	FTE	SALARY	OPERATING	QBE EARNINGS	LESS LOCAL 5 MILLS	STATE FUNDS	Teacher	Subj.	Couns.	Tech. Spec										
Kinderparten Poin	592	3.861,989	45,266	3,908,255	503,991	3,404,264	39.47		1.32	0.54										
Xindergarten Early Inti Pgm	99	840,1:7	7,737	847,854	109,335	738,519	9.00		0.22	0.09										
Primary Grade(1-3) Pgin	1,598	B,387,925	137,267	8,525,192	1,099,371	7,425,621	84.00	4.63	3.65	1.45										
Primary Grd Early Intra (1-3) Pgm	347	2,722,671	29,807	2,752.478	354,947	2,397,531	31.55	1.01	0.77	0.12										
Upper Elementary Grd(4-5) Pgm	1,067	4,275,290	75,140	4,350,430	561.012	3,749,418	46.39	3.09	2.37	0.97										
UppEiem Grd Early Inin.(4-5)	185	1.451.568	13,027	1,464,596	183,868	1,275,727	16.82	0.54	0.41	0.17										
MdJki Grade(6.6) Pgm	0	0	0	0	0	0	0.00	0.00	0.00	0.00										
Middle School(6-6) Pgm	1,777	8,058,265	125,135	8,183,400	1,055,205	7,128,105	68.85	5.15	3.95	1.62										
High School Gen Educ(9-12)	1.935	7.186.049	216,407	7.402.456	954,588	5,447,868	82.83		4.23	1.73										
CTAE(9-12) PGM	619	2.561,760		2.864.936	369,449	2,495,487	30.95		1.38											
Students with Disab Cat I	92	937.663		560,567	123,870	836,697	11.50			0.08										
Students with Disab Cat II	31	380,339		392,411	50,604	341,807	4.77			0.03										
Students will: Disab Cat III	588	9.237.483	115.985	9,353,468	1,206,182	8,147,285	113,60			0,52										
Students with Disab Cat IV	151	4,085,514	63.785	4,149,299	535,075	3,614,224	50.33			0.14										
Sludents with Disab Cat V	179	1,824,367	75.613	1.899,980	245,013	1,664,987	22.37			0.16										
Gifted Student Cotagory VI	633	4,316,508	63.870	4,380,378	564,874	3,815,504	52.76			0.68										
Remedial Education Pam	382	2,158,0251		2,179,987	281,119				0.85	0.35										
Alternate Education Pgm	108	610,122	7,605	617,727	79,659	538,068			0.24	0.10										
Eng Spkrs of Cither Lang.(ESOL)	23	271,787	1,321	273,108	35,219	237,689			0.24	0.10										
Spec Ed. Pinerani	2.0	211,161	1,321	0.435	1,088	7,347			0.05	0.02										
Spec Ed. Supplemental Speech	_			0,4.53	0	1,547								/ T- T	Earros	Positio	nn an		real man	
TOTAL DIRECT INSTRUC.	10,356	63,275,462	1,231,039	64,514,936	6,319,559	56,195,377	731,14	14.42	10 34	9.43	Supt	Asst	Prin.	Asst Prin.	Bucly.	Assol.	1	Paysh.	Sp Ed	
INDIRECT COST	10,336	03,213,402	1,231,039	04,514,530	0,318,553	30,103,377	751,14	14,42	10 34	3.43		SLOI			-				- Fat	Cause
Cont. Admin	_	2,063,746	0	2,063,748	266,131	1,797,615		_			1.00	6.00	_		1.00	1.00	4,19	4.19	B.27	1
School Admin	- 1	3,242,960	71.593	3,314,553	427,430	2,887,123					1,00	0.00	16.00	16,75	20.16		4,15	4.13	0.27	-
Facility M & O	- 1	3,242,300	3.086,086	3.084.086	397,968	2,688,118		_				_	10.00	10.70	20.10	_			-	-
Sub Total (INDIRECT CO	1671	5.306.700	3,157,679	8,464,385	1.091.529	7,372,856					1,00	€.00	16.02	16.75	22.40	1.C0	4.19	4.10	8.27	_
MEDIA CENTER PGM.	1317			1,560,934	45.1.101.001						1,00	6.00	10.05	16.73	21.16	1.00	4.19	7.10	0.21	
23 DAYS ADDITIONAL INSTRUCT	110041	1,417,141	143,793		201,291	1,359,643												-	_	17.5
	ICN	465.240		465,240	59,998	405,245	!								-					-
STAFF & PROFESSIONAL DEV	$\rightarrow$			287,547	37,081	250,466										_				
PRINCIPAL STAFF & PROF. DEV	-			5,581	720	4,061	-									_				_
MIDTERM HOLD HARMLESS	,										_			_	_			1		-
Amended Formula Adjustment	- 1					0														_
Charler System Acjustrient				1,135,661		1,135,661	1													
QBE FORMULA EARNINGS		70,464,549	4,532.511	76.434,284	9,710,175	65,724,109	731,14	14.42	19,34	9,43	1.00	6.00	16.00	16.75	21.10	1.00	4.19	4.19	8.27	17.5
CATEGORICAL GRANTS							NOTES	1. Exte	ndžu:e con	rds as set	forth in i	D.C.G.A	Section 2	0-2-107 a	to remista	101.				
onl) mg9 neileseqena17 I qu9	Judes 58 Driv	ets and bus repla	accement funds	964,694		964,694	1			Irict's appro				n a ner n	amber ne	e meetle	amount	IPM/PM		
Sparsity - Rogula: 0					0	1	of \$945.	.03. for an &	ennual fund	ng amo	ura of \$1	1,340 in (	BE under	appropri						
Nursing Services 230,224 230,22					230,224	1	3.Teach	or Reliforn	ent is funde	o al 19.8	18% In C	BENFY	2022 (118	9111.						
TOTAL EARNINGS FOR QUA	LITY BASIC	EBUEATION		77,629,202		67,919.027	i													
Education Equalization Funds			-	77,025,702		7,015,086	1													
TOTAL STATE FUNDING ON		MENT SHEET		84.645.288		74,935,113	ł.													
Charter Commission Admin -		ment ones!	- 1	D4,040,288		74,833,113	t .													
Military Counselors	r-+00							Total ?	TE.	28.952.	alo in	cludes T	⊈E:	21.026	150	and III		7,8	26,660	
Local Charles Supplement						0														
							Į.													
State Commission Charler Supplement 0					0															

## State Funding

#### ■ State Revenue Summary

	FY 22 Initial	FY 22 Midterm	FY 23 Initial
FTE's	10,278	10,356	10,356
QBE Earnings	75,643,311	\$75,651,547	76,434,284
Local Fair Share	(8,783,221)	\$(9,205,899)	(9,710,175)
Equalization	9,891,369	\$9,891,369	7,016,086
Austerity	(2,780,429)		
Transportation	890,641	\$1,112,400	964,694
Nurses	210,885	\$210,885	230,224
Total Earnings	\$75,072,556	\$77,660,302	\$74,935,113

FY 22 Midterm to FY 23 Initial - \$2,725,189

## Revenues

	FY 2023
PROPERTY TAXES	\$28,733,280
TITLE AD VALOREM TAXES	\$3,750,000
SALES TAXES	\$1,200,000
IN LIEU OF TAXES	\$775,000
STATE/FEDERAL SOURCES	\$79,142,102
OTHER LOCAL SOURCES	\$835,000
TRANSFERS IN	\$60,000
TOTAL GF REVENUE	\$114,495,382

# Expenditures

	FY 2023
INSTRUCTION	
Regular Programs	\$52,249,925
Special Education	\$22,326,974
Specific Programs	\$6,030,546
CTAE Programs	\$3,866,411
PUPIL SERVICES	\$4,963,312
IMPROVEMENT OF INSTRUCTION	\$2,549,417
MEDIA SERVICES	\$1,616,882
GENERAL ADMINISTRATION	\$1,268,1 <i>77</i>
SCHOOL ADMINISTRATION	\$8,539,959

# Expenditures

	17/2023
BUSINESS SERVICES	\$969,693
MAINTENANCE & OPERATIONS	\$9 <b>,</b> 559 <b>,</b> 337
TRANSPORTATION SERVICES	\$5,974,992
CENTRAL SUPPORT SERVICES	\$1,125,653
OTHER SUPPORT SERVICES	\$313,993
COMMUNITY SERVICES	\$360,000
TOTAL GF EXPENDITURES	\$121,715,272

## Funding Impacts

- Local and State impacts on funding
  - Property values
    - County determines July
  - Equalization funding
    - Based on property values ranking in State
  - Organic property growth
    - How that interacts with the Millage rate
  - Austerity cuts
    - When/if they happen again

## Funding Impacts

- Cost Challenges
  - □ Inflation Fuel, utilities, supplies, etc.
    - Diesel through Feb YTY increase of 43%
    - Electricity through Feb YTY increase of 10%
    - Custodial Supplies through Feb YTY increase of 22%
  - □ TRS 19.81% to 19.98%
    - \$13.5 million in FY22
    - Between \$14.5 & \$15 million in FY23

### **Funding Impacts**

- Cost Challenges
  - □ SHBP employer contribution increase \$945 to \$1,580
    - Certified effective immediately
    - Classified incremental increase starting 01/01/24
      - \$250/\$250/\$135
  - Impact
    - Projected \$300,000 impact in FY23
    - Projected \$1.7 million additional impact in FY24
    - Projected \$1.5 million additional impact in FY25
    - Projected \$1 million additional impact in FY26
    - Total impact projected to be \$4.5 million

## **Grant Funding**

- Grants
  - Title I schools in high poverty areas
    - 11 Title I schools in FY23
  - Title II supports professional development
  - Title III ESOL support
  - CTAE/Perkins
  - SPED IDEA funding
  - □ ESSER I/II/III
  - ROTC
  - □ Pre-K

- □ System Level Budgets
  - M&O
    - Maintenance/Custodial needs
    - Operational/Admin needs
  - QBE
    - Instructional

BATTLEFIELD ELEMENTAR SITE BUDGET (0103 - 30)	Υ	FY2023 SUGGI	ESTED BUDGET				
PROGRAM/FUNCTION	ACCOUNT ORG CODE	NUMBER OBJECT CODE	DESCRIPTION	TOTAL BY PROGRAM	TOTAL BY OBJECT	LESS RESERVE	AVAILABLE FOR USE
ADMINISTRATION (2400)	24001930 24001930	561000 561500	SUPPLIES EXPENDABLE EQUIPMENT	11.091	500 200	0	500 200
MAINTENANCE & OPERATIONS (2600)	26001930 26001930 26001930 26001930	530083 543000 561000 561500	CONTRACTED MOWING REPAIR & MAINTENANCE SI SUPPLIES EXPENDABLE EQUIPMENT	RVS	0 1.500 8,691 200	û 0 0 û 0	0 0 1,500 8.691 200
TOTAL ADMINISTRAT				_	11,091	0	
AMO			S LINE SHOULD BE USE			ON	
INSTRUCTION (1000)							
GRADES 1-3	10211930 10211930 10211930	561000 561500 564100	SUPPLIES EXPENDABLE EQUIPMENT TEXTBOOKS	9,382	5,199 358 3,825	0 0 0	5,199 358 3,825
GRADES 1-3 EIP	10711930 10711930 10711930	561000 561500 564100	SUPPLIES EXPENDABLE EQUIPMENT TEXTBOOKS	1,631	904 62 665	0 0 0	904 62 665
GRADES 4-5	105 1 1930 105 1 1930 105 1 1930	561000 561500 564100	SUPPLIES EXPENDABLE EQUIPMENT TEXTBOOKS	16.195	9,435 762 5,998	0 0	9,435 762 5,998
GRADES 4-5 EIP	10911930 10911930 10911930	561000 561500 564100	SUPPLIES EXPENDABLE EQUIPMENT TEXTBOOKS	3,371	1.964 159 1,248	0 0	1.964 159 1.248
* LIBRARY/MEDIA (2220)	13101930	561000	SUPPLIES	6,599	6.599	0	6,599
SPECIAL EDUCATION	20211930 20311930 20411930 20511930	561000 561000	SUPPLIES - Category I SUPPLIES - Category II SUPPLIES - Category III SUPPLIES - Category IV	6,060	1,515 1,515 1,515 1,515	0 0 ù 0	1.515 1.515 1.515 1.515
GIFTED	21111930	561000	SUPPLIES	1.125	1,125	0	1.125
ESOL	13511930	56 1000	SUPPLIES	0	0	0	0 ozga <i>mentera trans</i> aja
TOTAL INSTRUCTION	(+ MEDIA)			_	44.363	0	44.363
			TOTAL FY	2023 BUDGET	55,454		_
					SERVE AMOUNT	0	L
				CURRE	NTLY AVAILABL	E FOR USE	55.454

HERITAGE MIDDLE SITE BUDGET (0205 - 22)		FY2023 S	UGGESTED BUDGET				
PROGRAM/FUNCTION	ACCOUNT ORG CODE	NUMBER OBJECT CODE	DESCRIPTION	TOTAL BY PROGRAM	TOTAL BY OBJECT	LESS RESERVE	AVAILABLE FOR USE
ADMINISTRATION (2400)	24001922 24001922	561000 561500	SUPPLIES EXPENDABLE EQUIPMENT	24,201	2,500	0	2,500
MAINTENANCE 8 OPERATIONS	26001922 26001922 26001922	530083 543000 561000	CONTRACTED MOWING REPAIR & MAINTENANCE SR SUPPLIES	vs	0 1,500 19,801	0	1,600
(2600)	26001922	561500	EXPENDABLE EQUIPMENT		200		200
TOTAL ADMINISTRAT	ION & M & O				24,201	0	24.201
A			IS LINE SHOULD BE USED 01922 561000 (Media Supplies)				
INSTRUCTION (1000)	Exc	epilon Account 131	01922 Jordon (Media Subplies)	Should be Punch	311 2220		
GRADES 6-8	10811922 10811922 10811922	561000 561500 564100	SUPPLIES EXPENDABLE EQUIPMENT TEXTBOOKS	57,375	23.011 2,699 31,665	0 0 0	23,011 2,699 31,665
			***Horizon "Extended Day***		-11,207	0	-11,207
* LIBRARY/MEDIA (2220)	13101922	561000	SUPPLIES	11,310	11,310	0	11,310
SPECIAL EDUCATION	20211922	561000	SUPPLIES - Category I	20.200	5,050	0	5,050
	20311922	561000 561000	SUPPLIES - Category II SUPPLIES - Category III		5,050 5,050	0	5.050 5.050
80,000,000 H 80 (1000 WHILE NO LES CONSTRUCTIONS AND	20511922	561000	SUPPLIES - Category IV		5,050	0	5,050
GIFTED	21111922	561000 	SUPPLIES	5,625	5,625	O Survivide surisionalis	5,625
ESOL	13511922	561000	SUPPLIES	0	0	0	0
CHORUS	10811922	561011	SUPPLIES	1,000	1,000	0	1.000
	gr/TE	Hills Francisco	He MUST be baled When F	Apending Thes	e Funds		
VOCATIONAL LABS	30110013	561001	SUPPLIES	6,340	1,000	0	1,000
	30110013	561501 561601	EXPENDABLE EQUIPMENT TECHNOLOGY EQUIPMENT		4,000	0	4,000
	20110012	201601	TECHNOLOGY EQUIPMENT		1,340		1,340
TOTAL INSTRUCTION	I (+ MEDIA)			-	90,643	0	90,643
ADDITIONAL BUDGETED	FUNDS						
MOWING (ATHLETIC FIE	LDS - 8 MONTHS)	NOTE:	Schools Responsible For	Amounts Over	Budget		
	(26009922)	519900	SALARY (Time & Attendance)	6,280	5,833	0	
	(26009922)	522000	FICA	-	446	0	
TOTAL ADDITIONAL F	-UNDS				6,280	0	6,280
			TOTAL FY	2023 BUDGET	121.124		
			-	LESS:	RESERVE AMOUNT	0	
				CUI	RRENTLY AVAILABL	E FOR USE	121,124

RINGGOLD H. SCHOOL SITE BUDGET (4052 - 11)		FY2023 S	UGGESTED BUDGET				
PROGRAM/FUNCTION	ACCOUNT ORG CODE	NUMBER OBJECT CODE	DESCRIPTION	TOTAL BY PROGRAM	TOTAL BY OBJECT	LESS RESERVE	AVAILABLE FOR USE
ADMINISTRATION (2400)	24001911 24001911	561000 561500	SUPPLIES EXPENDABLE EQUIPMENT	36.401	10.500 200	0	
MAINTENANCE & OPERATIONS	26001911 26001911 26001911 26001911	530083 543000 561000 561009	CONTRACTED MOWING REPAIR & MAINTENANCE SR SUPPLIES SUPPLIES (THEATER)	vs	0 1,500 19,001 5,000	0 0 0	1.500
(2600) TOTAL ADMINISTRAT	26001911	561500	EXPENDABLE EQUIPMENT	_	200 36,401	0	200
		THIS LINE SHOULD	BE USED IN FUNCTION 1000	- INSTRUCTION &			
Exceptions: Accou	int 13101911 561000	(Media Supplies) Shou	d be Function 2220 & Account 302419	910 561000 (Vocations	ol Office Supplies) Should b	e Function 2400	
INSTRUCTION (1000)							
GRADES 9-12	10411911 10411911 10411911	561000 561500 564100	SUPPLIES EXPENDABLE EQUIPMENT TEXTBOOKS	82.061	32,283 2,796 46,982	0 0	32,283 2.796 46,982
VOCATIONAL LABS	30111911 30111911 30111911 30111911 30111911	543000 558000 561000 561500 564100	REPAIR & MAINTENANCE SR TRAVEL (W/STUDENTS) SUPPLIES EXPENDABLE EQUIPMENT TEXTBOOKS	67,436	5,000 5,501 29,836 21,493 4,506	0 0 0 0	5,000 5,501 29,836 21,493 4,506
(NOTE FUNCTION)	30241911	561000	SUPPLIES - VOC OFFICE	the same has described as a second second second	1,100	0	1,100
BAND	10411911	561001	SUPPLIES	12,000	12,000	0	12,000
CHORUS	10411911	561011	SUPPLIES	1,000	1,000	0	1.000
LIBRARY/MEDIA (2220)	13101911	561000	SUPPLIES	14,437	14,437	0	14.437
SPECIAL EDUCATION	20211911 20311911 20411911 20511911	561000 561000 561000 561000	SUPPLIES - Category II SUPPLIES - Category III SUPPLIES - Category III SUPPLIES - Category III	19.948	4986.875 4986.875 4986.875 4986.875	0 0 0 0	4.987 4.987 4.987 4.987
ESOL	13511911	561000	SUPPLIES	0	0	0	0
GRANTS	10001911	561501	Non-Vocational Lab Equipment	5,000	5,000	0	5,000
TOTAL INSTRUCTION	(+ MEDIA)			_	201.882	0	201,882
ADDITIONAL BUDGETED	FUNDS						
MOWING (ATHLETIC FIE	(26009911) (26009911)	519900 522000	Salary (Time & Attendance) FICA	6,280	5,833 446 6,280	0 0	446
			TOTAL FY	2023 BUDGET	244.562		
			Ternstit		ESERVE AMOUNT		
					RENTLY AVAILABL		244.562
				20111			211.002

- □ System Level Budgets
  - Charter System Funds
    - Flexible
    - Supports student achievement
    - Narrative approvals
      - LSGT
      - Superintendent
    - 5 year renewal



# LFO Charter Fund Budget 2022-2023 Total Amount of Allocated Funds - \$110,926 Feathers UP!

Initiative	Cost (approximate)	Reason for Choosing Initiative
Full-time Academic Coach	\$28,694.96	With the help of the half-time coach position allotted by the county, we plan to use charter funds to cover the other salary half of our current academic coach. This will provide our school with a full-time academic coach who will supply our teachers and students with additional supports. This expenditure will lead to greater student and teacher success in the classroom. This allocation will use most of the charter resources available, but we believe it will have the greatest impact on student achievement.
Audio Visual Service Learning Segment	\$5,146	By offering a qualified teacher one segment of extended day each semester, we can provide a service learning block where select students produce a morning student news segment and assist the teacher with school media communications. The segment also helps to prepare students for employment or entry into a postsecondary education program in the audio and video technology career field. Topics covered may include, but are not limited to: terminology, safety, basic equipment, script writing, production teams, production and programmin, lighting, recording and editing, studio production, and professional ethics.
Student Internships	\$5,000	Hourly pay for student interns in areas such as greenhouse

		management, graphic design for web based programs at LFO, and/or media center assistance.
Professional Development	\$10,000	Professional development equips teachers with the necessary skills to increase student achievement. We plan to use allocated resources to expose our teachers to meaningful, engaging, professional development. This initiative will cover tuition, travel expenses, teacher substitutes, and materials for conferences and supplemental training. Our two primary focus areas will be PLC and RTI. Our secondary areas will be instructional technology and overall classroom support. We believe strengthening these areas will lead to increased academic achievement. A large portion of LFO's faculty has been hired within the last three years and an investment in their overall development may assist in retention and student learning.
Instructional Assistance	\$7,000	Hourly pay for teachers that are outside of normal operating hours. This time would focus on targeted academic support for students to enhance student performance.
Instructional Web based licenses	\$17,000	IXL license, Physics classroom license, teacher innovations - US His/Bio/Am Lit, IXL - QUIA subscription, 36U Quizizz site license, Blooket plan, Educlastic, Edpuzzle, and Gimkit
Dreamcatchers Classroom Material	\$15,281.83	Our Dremcatchers program provides students with unique challenges or abilities an opportunity to succeed in an innovative educational environment. This program operates as a school within a school and is non-traditional in its overall structure. To meet the needs of this student population, flexible seating (tables and chairs) and instructional technology (whiteboard and MimioTeach) will contribute to overall success of the program. In addition, we would like to frost the lower glass portion of the classroom to reduce external distractions to the learning environment.
Instructional audio needs for school based classes in gymnasium	\$17,803.21	For PE/weight training/health/team sports and band classes. During the instructional day, LFO offers PE, team sports, and weight training that utilize the gym and walking track areas. In addition, our band program

		utilizes this area at random intervals for instructional purposes. This large space requires the following items: digital handheld microphone, beltpack microphone system, handheld microphone system, NiCad battery, dual charger, flush wall mount antenna, antenna distribution, 50' coach antenna cable, X32 producer, rolling tour grade rack, rack mount power conditioner, microphone cable, acoustic panels, and labor expenses.
Guest speaker	\$5,000	A speaker such as Tara Brown that focuses on instructional connections, transforming culture, and unleashing everyone's potential. This presentation would be geared toward teachers and have the ability to refocus our priorities and meet student needs in the post covid classroom.

- Budget summary spreadsheets M&O, QBE, &
   Charter
  - Standardized
  - Monthly check-ins

#### School Level Funds

- School Funds
  - Controlled by principal or designee
  - Includes operating accounts and designated accounts
  - MUST be used for instruction or benefit of students
- Agency Funds
  - Controlled by student/faculty organization and its sponsor
  - MUST be used for items detailed on fundraising form and agency account form

#### **ESPLOST**

#### ESPLOST

- Voted on by county residents
- Funding raised for capital project needs
- □ 1 cent added to sales tax within Catoosa County
- Collections received monthly for GA DOR to pay down bond debt
  - Averaging \$1.3 million monthly
  - Collections last 60 months
  - \$79 million cap
- Once debt is paid off any additional collections can be used for additional capital project needs
- Permitted uses governed by legal resolution

#### **ESPLOST**

- ESPLOST VI
  - \$42 million in bonds sold in July 2021
  - Funding the construction of the College & Career Academy, LFO Theater, and Boynton Phase 1
    - As well as additional unplanned capital projects needs
  - ESPLOST committee meets monthly to discuss ongoing projects and emergent needs
  - Principal payments made annually, interest bi-annually

### **ESPLOST**

#### □ ESPLOST - VI

Jun 16, 2021 10:56 am Prepared by Davenport & Company LLC

(Finance 8.600 Catoosa County School District;2021\_2F-2021\_1) Page 5

#### NET DEBT SERVICE

#### Catoosa County School District (Georgia) General Obligation Sales Tax Bonds, Series 2021 Final Numbers

Aamual Net D/S	Not Debt Service	Capitalized Interest Fund	Fotal Debt Service	Interest	Coupon	Principal	Date
		1,155,000	1,155,000	1.155,000			02/01/2022
							06/30/2022
		. 1,050,000	1,050,000	1,050,000			08/01/2022
	1,050,000		1.050.000	1,050,000			02/01/2023
1.050,000							06/30/2023
	8,630,000		8,630,000	1.050.000	5.000%	7.580,000	08/01/2023
	860,500		860,500	860,500			02/01/2024
9,490,500							06/30/2024
	8.830.500		8,830,500	860,500	5.000%	7,970,000	08/01/2024
	661,250		661,250	661,250			02/01/2025
9,491,750							06/30/2025
	9.041.250		9.041.250	661.250	5.000%	8,380,000	08/01/2025
	451,750		451,750	451,750			02/01/2026
9.493,000							06/30/2026
	9.261,750		9.261.750	451,750	5.000%	8,810,000	08/01/2026
	231,500		231,500	231.500			02/01/2027
9.493,250			44.6.16.4				06/30/2027
	9.491,500		9,491,500	231,500	5.000%	9,260,000	08/01/2027
9,491,500							06/30/2028
48,510,000	48,510,000	2,205,000	50,715,000	8,715,000		42,000,000	

- Solicitation Methods
  - Micro-purchases less than \$3,500
    - No need to solicit quotes
    - Purchases distributed equitably among local qualified supplies
  - Phone/Internet Quotes Between \$3,500 \$10,000
    - At least two qualified vendors must be contacted
  - Written Quotes Between \$10,000 \$25,000
    - At least two written quotes from qualified vendors

- □ Solicitation Methods
  - □ Sealed Bids Above \$25,000
    - Formal solicitation process
    - Sealed responses
    - Public openings

- Exceptions
  - Self-Performed Projects
    - Typically construction or technology products
    - Self-performed whole or in-part
    - Increased threshold to \$100,000
  - Sole Source Providers
    - Products or services realistically available from only one vendor
    - Letter of justification required, approved by Superintendent

- Exceptions
  - Extenuating Circumstances
    - Timeline adversely affects student body need
    - Written approval from Superintendent
  - Co-ops and State Contracts
    - Goods and services offered through:
      - RESA
      - Georgia State-wide Contracts
      - Purchasing co-ops
    - Purchases can be made without need for quotes, bids, or proposals

#### Processes and Procedures

- Capital Assets
  - Types
    - Equipment
    - Buildings
    - Land
    - Land Improvement
    - Construction in Progress
  - Capitalization policy is individual items with a purchase price equal to or greater than \$10,000
  - State Chart of Accounts reflects purchases exceeding \$5,000 because that is the minimum state threshold for capitalization

## Quality Assurance Reviews

- FY 23 QARs
  - 4 schools selected for QARs
  - 3 schools selected for "site visits"
- Schools are selected based on risk assessment as well as the discretion of the Director of Finance